

### YEARLY STATUS REPORT - 2023-2024

#### Part A

#### **Data of the Institution**

1. Name of the Institution Govt. Digvijay Autonomous PG

College, Rajnandgaon, CG

• Name of the Head of the institution Dr. Anjana Thakur

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone No. of the Principal 07744225036

• Alternate phone No. 07744296331

• Mobile No. (Principal) 8959332477

• Registered e-mail ID (Principal) principal@digvijaycollege.com

• Address Kila Para

• City/Town Rajnandgaon

• State/UT Chhattisgarh

• Pin Code 491441

2.Institutional status

• Autonomous Status (Provide the date of 07/07/1993

conferment of Autonomy)

• Type of Institution Co-education

• Location Urban

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• Financial Status

UGC 2f and 12(B)

• Name of the IQAC Co-ordinator/Director Dr. Anita Saha

• Phone No. 9981375286

• Mobile No: 7400519357

• IQAC e-mail ID iqac.digvijaycollege@gmail.com

Yes

3. Website address (Web link of the AQAR

(Previous Academic Year)

www.gdcr.ac.in

**4.**Was the Academic Calendar prepared for that year?

Institutional website Web link:

• if yes, whether it is uploaded in the

cajpcglclefindmkaj/https://www.gd
cr.ac.in/Content/669\_30\_Calendar%

chrome-extension://efaidnbmnnnibp

202023-24.pdf

#### **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В		2004	08/07/2015	02/05/2009
Cycle 2	В	2.61	2013	25/10/2013	24/10/2018
Cycle 3	B++	2.88	2019	15/07/2019	14/07/2024

#### 6.Date of Establishment of IQAC

09/11/2012

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Depart ment/Faculty/Sch ool	Scheme	Funding Agency	Year of Award with Duration	Amount
Department of Zoology	Disha	DST	18/07/2015	17,44,000
Govt. Digvijay Auto. PG College, Rajnandgaon	CPE	UGC	15/10/2010	1,35,00,000
Govt. Digvijay Auto. PG College, Rajnandgaon	Baseline Survey	Election Commission of India	08/05/2018	6,00,000
Govt. Digvijay Auto. PG College, Rajnandgaon	Endline Survey	Election Commission of India	12/12/2018	600000
Govt. Digvijay Auto. PG College, Rajnandgaon	Baseline Survey	Election Commission of India	16/07/2019	640000
Govt. Digvijay Auto. PG College, Rajnandgaon	Baseline Survey 2023	Election Commission of India	04/05/2023	680000
Govt. Digvijay Auto. PG College, Rajnandgaon, Chhattisgarh	Endline Survey 2024	Election Commission of India	18/07/2024	680000

### 8. Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI

#### 9.No. of IQAC meetings held during the year 12

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions taken uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?

• If yes, mention the amount

0.50 lakh

Yes

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

• Research work was promoted, as a result of which 4 patents got registered, around 30 research papers in UGC care listed journals were published, 16 books got published by faculty members, One week state level workshop on "Research Methodology: Fundamentals & Practices" was organized by IQAC, four National level conferences were organized by different departments • Renovation of Muktibodh Hall, New Guest Room and stage was done. • Extension activities under the title "Agrani Digvijay" were organized by all the departments to promote and spread awareness of NEP 2020.. • Female officers and staff were felicitated by IQAC on International Women's Day and faculty members and staff were felicitated by IQAC in the programme Recognition for Academic Excellence 2024. • College received Samtabai Phule National Award.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Research Augmentation	Research work was promoted, as a result of which 4 patents got registered, around 30 research papers in UGC care listed journals were published
Academic Excellence	16 books got published by faculty members, four National level conferences were organized by different departments
Felicitation of faculty members	Female officers and staff were felicitated by IQAC on International Women's Day and faculty members and staff were felicitated by IQAC in the programme Recognition for Academic Excellence 2024
Renovation	Renovation of Muktibodh Hall, New Guest Room and Stage was done.

# 13. Was the AQAR placed before the statutory body?

• Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	30/12/2024

# **14.**Was the institutional data submitted to AISHE?

Yes

Yes

• Year

Part A				
Data of the Institution				
1.Name of the Institution	Govt. Digvijay Autonomous PG College, Rajnandgaon, CG			
Name of the Head of the institution	Dr. Anjana Thakur			
• Designation	Principal			
<ul> <li>Does the institution function from its own campus?</li> </ul>	Yes			
Phone No. of the Principal	07744225036			
Alternate phone No.	07744296331			
Mobile No. (Principal)	8959332477			
Registered e-mail ID (Principal)	principal@digvijaycollege.com			
• Address	Kila Para			
• City/Town	Rajnandgaon			
• State/UT	Chhattisgarh			
• Pin Code	491441			
2.Institutional status				
• Autonomous Status (Provide the date of conferment of Autonomy)	07/07/1993			
Type of Institution	Co-education			
• Location	Urban			
• Financial Status	UGC 2f and 12(B)			
Name of the IQAC Co- ordinator/Director	Dr. Anita Saha			

• Phone No.	9981375286
Mobile No:	7400519357
• IQAC e-mail ID	iqac.digvijaycollege@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	www.gdcr.ac.in
4. Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<pre>chrome-extension://efaidnbmnnnib pcajpcglclefindmkaj/https://www. gdcr.ac.in/Content/669 30 Calend ar%202023-24.pdf</pre>

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If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	Yes
• If yes, mention the amount	0.50 lakh

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13.Was the AQAR placed before the statutory body?	Yes	
Name of the statutory body		
Name of the statutory body	Date of meeting(s)	
IQAC	30/12/2024	
14.Was the institutional data submitted to AISHE ?	Yes	
• Year		
• Year	Date of Submission	

#### 15. Multidisciplinary / interdisciplinary

The vision of our institution is to provide quality education to the students of rural and tribal belt in the surrounding areas and to develop skills among students by keeping balance between the traditional human values and the new global challenge with use of information and communication technology. Our institution is a multidisciplinary institution which offers Arts, Commerce, Science, Computer Science, Computer Application, Yoga etc. and is planning to start library Science. Our Institution has successfully implementaed NEP 2020 in all UG programmes since session 2022-23. Our institution offers under graduate pass courses and honours courses. The students, along with core courses, have the choice to opt from the pool of Generic Elective courses, Skill enhancement courses and Value added courses. they are given flexibility of multiple entry and exit in any year of their UG programme. Each year the curricula is revised and upgraded to offer holistic and multidisciplinary education to the students. and it has always strived for a multidisciplinary/interdisciplinary approach in its academic as well as co-curricular activities. Students are encouraged to undego minor projects in multidisciplinary/interdisciplinary topics. The departments of institution are also motivated to take multidisciplinary minor/major projects. In the curricula of MA English under paper of Linguistics, the students study neurolinguistics and anthropological linguistics; in the curricula of MA sociology they study the origin and evolution of human beings which is a subject matter of anthropologist; the department of Sanskrit offers a value added course on Pooja Paddhati System where the students get to know the scientific reasons of performing rituals. The professors of different departments take multidisciplinary projects together. Various departments organise national and onternational conferences every year in multidisciplinary topics.

#### 16.Academic bank of credits (ABC):

The login id for our institution has been created for Academic Bank of Credits. Workshops on academic Bank of Credits have been organised for teachers as well as students. Students' data to be filled in the ABC portal have been collected through google form and the data of approx 4000 students have been feeded in the portal. The marksheets of around 90% students already got uploaded in the ABC portal. Multiple entry and exit option is provided to the students, though, no student till now has requested to avail any of them. Credit transfer through online courses like MOOCs and SWAYAM are also there in the provision.

The workshops on DigiLocker have also been organised, the accounts of all the teachers have been opened and data feeded.

#### 17.Skill development:

The institution is working towards providing skill education to the students. We adopted NEP2020 this session. 20 new Skilll Enhancement courses have been started. 19 Value added courses have been functional. Various Competitions like Poster competition, Slogan Writing, Song and Caption reading competition, Rangoli competition, Group discussion etc. are organised by the institution to train the students and bring out their huidden talents. 7 day karate training camps are organised every year. Entrepreneurship development programmes are organised every year. Cooking workshop is also organised every year. Grand level Anand Mela is organised every year to inculcate the entrepreneurial skills of the students. Celebrations like Human Ruights Day, Unity Day, Coinstitution day, NSS day. Independence day, republic day, NSS day etc. are being done. students are motivated to do online Swayam/MOOCs courses for credit score. Under NSS course, the students are taughtall sort of life skills and they are engaged in experiential learning throughout the year.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institution provides education in Hindi as primary language and then in English as a secondary language for all the undergraduate level classes except BCA. The teachers also provide notes in hindi to the hindi medium students of Post graduate classes as most of the reference books are in English so that no student has any problem in learning. In the Field of Culture, obviously, we are exploring in Local Language, Hindi and Chhattisgarhi. Even the Cultural committee organises events and competitions keeping in view the Chhattisgarhi folk culture and the local festivals. The teachers have also applied for projects for the translation of folk literature in English so that the Englsih speaking world may also understand the Chhattisgarhi folk culture. So far as online courses are concerned, during pandemic period we have already implemented online classes and in future the college is planning to introduce some online courses. To preserve and promote culture, one must preserve and promote a culture's language. The Department of Hindi has constantly been endeavouring not only to promote but also to popularize literature and arts in Hindi and Chhattisgarhi. there is a paper on Chhattisgarhi Literature in MA Hindi Programme. Subsequently the department has been organizing Faculty Development Programs, Guest lectures and Webinars on topics related to Language, Literature and Culture. Thereby the department has been observing and celebrating International Mother Language Day, Birth and Death anniversaries of eminent Indian Literati etc. We observe and celebrate International Yoga Day every year on 21st June and has started PG Diploma Course in Yoga Science and Philosophy. The Department of Sanskrit is equally strengthening itself by promoting Sanskrit language, literature and culture through various activities. The departmnt of Sanskrit condusts value added course on 'Pooja Paddhati'

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Our institution has minutely planned for Outcome Based Education. In the course curriculum the Program Specific Outcomes, Program Outcomes and Course Outcomes have been specifically mentioned and Annual evaluation of outcomes have been carried out. OBE Module has been implemented since 2019-20. Bloom Taxonomy, Mapping of the COs and Results and final attainment has been done. The college is also concerned with employability of students as an outcome of study, so has implemented various Skill Development Programs, Entrepreneurship program, coaching classes for Competitive examination and trying to ensure their higher education after passing from the Institution. We are also paying attention on local need and scope of employability based on local requirements, so time to time ensure the amendment of courses to meet the requirements.

#### **20.Distance education/online education:**

The Institute in the campus has two study centres of Distance Education for Indira Gandhi National Open University (IGNOU) and Ptd. Sunderlal Sharma Open University open for all students. During the Pandemic period the entire faculty of the college organized online classes, online courses, developed econtent and uploaded on C.G. Portal of the Higher Education and on University portal including college website and youtube channel. Through different online tools like Quizziz, Hot Potatoes, etc. also the teachers improved the onilne teaching-learning process during covid-19 pandemic. The college also organized online examination in blended mode as per the directives of State Govt. and Covid Protocol. A few students are registered in MOOC and NPTEL. Digital infrastructure and ICT facilities have been improved and upgraded.

#### **Extended Profile**

1.Programme				
1.1	187			
Number of programmes offered during the year:				
File Description	Documents			
Institutional Data in Prescribed Format	View File			
2.Student				
2.1	5965			
Total number of students during the year:				
File Description	Documents			
Institutional data in Prescribed format	View File			
2.2	1851			
Number of outgoing / final year students during the year:				
File Description	Documents			
Institutional Data in Prescribed Format	<u>View File</u>			
2.3	5318			
Number of students who appeared for the examin conducted by the institution during the year:	ations			
File Description	Documents			
Institutional Data in Prescribed Format	<u>View File</u>			
3.Academic				
3.1	1042			
Number of courses in all programmes during the year:				
File Description	Documents			
Institutional Data in Prescribed Format	View File			
3.2	112			
Number of full-time teachers during the year:				

File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
3.3	112	
Number of sanctioned posts for the year:		
4.Institution		
4.1	2965	
Number of seats earmarked for reserved categorie GOI/State Government during the year:	s as per	
4.2	49	
Total number of Classrooms and Seminar halls		
4.3	249	
Total number of computers on campus for acaden	nic purposes	
4.4	121.49266	
Total expenditure, excluding salary, during the ye Lakhs):	ar (INR in	

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college's autonomy enables it to design and develop a syllabus that addresses local, regional, national, and global needs. Our curriculum design, development, and enrichment system is systematically organized. Each year, the Board of Studies Committee convenes, comprising subject experts, Vice Chancellor nominees, and representatives from alumni, student bodies, and industry. This committee is responsible for preparing and revising the syllabus to align with our institutional goals.

The curriculum is developed with input from industrialists,

employers, alumni, students, and faculty. Additionally, the Academic Council meets annually to evaluate the curriculum across various programs, with final approval granted by the Governing Body. Contributions from our Staff Council and the Janbhagidari Committee further enrich the curriculum by suggesting new courses and initiatives.

The program outcomes, program-specific outcomes, and course outcomes reflect the institution's commitment to addressing relevant local, regional, national, and global issues. Courses are designed with a strong emphasis on employability, entrepreneurship, and skills development, integrating comprehensive topics such as professional ethics, gender considerations, human values, and sustainability into the curriculum.

File Description	Documents
Upload additional information, if any	<u>View File</u>
Link for additional information	https://www.gdcr.ac.in/Content/1721_445_PO %20PSO%20and%20CO%20of%20Programmes.pdf

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

169

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<u>View File</u>
Details of syllabus revision during the year	<u>View File</u>
Any additional information	<u>View File</u>

# 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1042

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<u>View File</u>
MoUs with relevant organizations for these courses, if any	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

#### 1.2.1 - Number of new courses introduced across all programmes offered during the year

228

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

# ${\bf 1.2.2 \cdot Number\ of\ Programmes\ offered\ through\ Choice\ Based\ Credit\ System\ (CBCS)/Elective\ Course\ System}$

183

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Cross-cutting issues such as professional ethics, gender, human

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values, and environmental sustainability are extensively integrated into the curriculum and positively implemented. We are committed to fostering a healthy environment for all students.

To effectively incorporate these relevant cross-cutting issues, the college has introduced a variety of courses within the curriculum. These issues are outlined as follows:

- Gender Sensitivity: Topics related to gender sensitivity are addressed in disciplines such as Sociology, Master of Social Work (MSW), Economics, Philosophy, Psychology, Political Science, Home Science, and Literature.
- 2. Human Values: Themes focusing on human values are reflected in courses covering literature, Home Science (particularly concerning children's issues), sociology and family dynamics, community life, art, food and nutrition, human development, resource management, communication, and home management. Additionally, programs such as the PG Degree in Yoga Education and Philosophy, NCC (National Cadet Corps) Army and Navy, NSS (National Service Scheme), Physical Education, Red Cross, and various literary and cultural activities also contribute to this focus.
- 3. Professional Ethics: Professional ethics are an integral component of most programs and courses offered by the institution.
- 4. Environmental Sustainability: Issues pertaining to environmental sustainability are addressed through a mandatory Environmental Studies course for all undergraduate students, along with specialized courses in M.Sc. Botany, Biotechnology, Environmental Economics, Political Science, Environmental Psychology, Environmental Biotechnology, Environmental Microbiology, and Environmental Chemistry.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<u>View File</u>
Any additional information	<u>View File</u>

# 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

43

File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

#### 5409

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

#### 5791

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Structured feedback and review of the A. All 4 of the above syllabus (semester-wise / year-wise) is

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## obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.gdcr.ac.in/Content/1719 443 Fe edback%20of%20Students%20Teachers%20Employ er%20and%20Alumni.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

## 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.gdcr.ac.in/Content/1720 444 Fe edback,%20Analysis%20and%20Action%20Taken% 20Report%202023-24.pdf
Any additional information	<u>View File</u>

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

#### 2.1.1.1 - Number of students admitted (year-wise) during the year

#### 2919

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

#### 2919

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution is committed formaintaining a robust system for identifying both slow and advanced learners. This identification is done based on their performance in examinations, unit tests, and classroom interactions.

#### Support Measures for Slow Learners:

- 1. Slow learners are provided with additional coaching during zero-hour sessions.
- 2. Remedial classes are conducted to help them strengthen their understanding.
- 3. Study materials are made available to support their learning process.
- 4. Peer study groups are organized to encourage peer-to-peer learning.
- 5. Personalized counseling is offered through a mentoring program, which ensures close attention to the students' academic and personal development.
- 6. Parents are regularly updated on the progress of slow learners during Parent-Teacher Meetings held by the respective departments.
- 7. Video lectures, question banks, and model answers are accessible in the departmental and college libraries.
- 8. Study materials are also shared through WhatsApp groups for easy access.

#### Support Measures for Advanced Learners:

- 1. Advanced learners are encouraged to engage in study projects and participate in research activities within and outside the college.
- 2. They are provided with additional books and study resources to further enhance their knowledge.

- 3. Guidance and encouragement are given to help them present research papers at conferences and in journals.
- 4. The institution offers fee exemptions for top-performing students.
- 5. Advanced learners are eligible for government scholarships.
- 6. The institute annually awards 70 Gold Medals to the top students of each class in recognition of their achievements.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=UG

#### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
14/05/2024	5965	112

File Description	Documents
Upload any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problemsolving methodologies are used for enhancing learning experiences:

The Institute is dedicated to providing students with hands-on learning experiences through a wide range of initiatives designed to foster personal and academic growth. These initiatives go beyond traditional classroom instruction, emphasizing practical application and real-world exposure. By engaging students in activities such as group discussions, debates, laboratory experiments, internships, field trips, and study projects, the Institute ensures that learners develop critical thinking, communication, and problem-solving skills. The Institute offers experiential learning opportunities to students through various initiatives, which include:

 A wide range of activities such as group discussions, debates, lab experiments, study projects, assignments, field trips, quizzes, presentations, and student seminars are

- organized forthe overall development of students.
- In student seminars, learners present their views on assigned topics, helping them gain confidence in public speaking.
- 3. Postgraduate departments regularly hold group discussions.
- 4. Soft Skills training workshops, focusing on phonetics, pronunciation, and soft skills, are conducted regularly.
- 5. Our college laboratories are fully equipped, offering students hands-on practical experience.
- 6. To further enhance practical understanding, students are encouraged to undertake study projects.
- 7. Off-campus activities such as field surveys, excursions, industry visits, and tripsare organized for additional learning opportunities.
- 8. Departments like Geography, Sociology, and MSW include fieldwork in curriculum; other departments organise extension activities to provide hands-on learning experiences.
- 9. Clubs such as NCC, NSS, YRC, Eco-Club, Science-Club, Cultural-Club, Women's Cell, Literary Club, and Photography Club offer students experiential learning opportunities.
- 10. Postgraduate students from the Computer Science, Chemistry, Commerce, and Biotechnology departments undertake internships in theirfields to gain real-world experience.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional Information	https://www.gdcr.ac.in/photo_gallery.aspx

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In today's rapidly changing world, mastering the latest technologies is essential for students to meet global challenges. To address this need, our faculty members blend modern technology with traditional teaching methods, ensuring students receive a contemporary and comprehensive education. During the COVID-19 pandemic, faculty members effectively transitioned to online teaching by using ICT tools on platforms like Google Meet, Zoom, and TeachMint. They delivered video lectures, PowerPoint presentations, and shared digital study materials with students. Even in regular classroom settings, the consistent use of ICT tools is a standard practice among faculty.

The Department of Computer Science conducts yearly workshops aimed at training faculty in the newest computer applications. Faculty members are encouraged to enhance their teaching with PowerPoint presentations, utilizing LCDs and projectors. They also create video lectures and clippings for students, and have access to a digital library, online search engines, and other resources to develop more effective teaching materials.

Students are motivated to pursue online courses available through platforms like MOOC, SWAYAM, and NPTEL, offered by the Ministry of Human Resource Development (MHRD). Faculty members also contribute to these platforms by developing e-materials and online content for e-PG Pathshala in their respective disciplines, further enriching students' learning experiences.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.gdcr.ac.in/College.aspx?PageNa me=IT%20Facilities
Upload any additional information	<u>View File</u>

#### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

#### 112

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<u>View File</u>
Circulars with regard to assigning mentors to mentees	<u>View File</u>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the start of each academic session, an Academic Calendar and Institutional Plan are formulated in alignment with the calendar provided by the Department of Higher Education, Government of Chhattisgarh. Additionally, the institution prepares a cultural and commemorative calendar to mark special occasions throughout the year. Every department follows its Academic and Cultural Calendar well in advance. The timetable and teaching plan for each

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faculty member are created at the beginning of the session and adhered to for the entire year. Each faculty member is required to submit an academic almanac, outlining monthly teaching plans that specify the units and topics to be covered within a set timeframe. Timetables for special classes, including remedial sessions, classes for slow learners, advanced learners, and coaching for competitive exams such as NET/SET, PSC, and other exams, are also organized in advance.

Regular teaching schedules, examinations, extension activities, field trips, commemorative celebrations, and other activities are conducted in accordance with the academic calendar. Every Saturday, departments organize various competitions, presentations, group discussions, and quiz events for students. On the last Saturday of each month, a Talent Hunt program is held to uncover and showcase the hidden talents of students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

#### 112

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>
Any additional information	<u>View File</u>

## 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

48

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<u>View File</u>
Any additional information	<u>View File</u>

# 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

12

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

# 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

16

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<u>View File</u>
Any additional information	<u>View File</u>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

450

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File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<u>View File</u>
Upload any additional information	<u>View File</u>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has fully embraced the NEP-2020 and follows the elective pattern for all UG and PG courses, operating under the semester examination system. To ensure continuous assessment, terminal exams are held twice a year. In January, a Pre-University examination is conducted, and for older courses, 10% of the marks obtained are added to the annual result. For UG courses, internal assessments account for 10% of the total marks, while at the PG level, internal assessments are worth 20 marks, with the remaining 80 marks coming from a written theory paper. The internal assessment for PG students consists of a written test, PowerPoint presentation, attendance, and either an assignment or internship.

The entire result processing system is automated, and both student registration and evaluation are conducted online. IT integration is in place for student admissions, enrollment, and examinations. Application forms for admission and exams are filled out online, while hall tickets are generated automatically and distributed manually. Exam results are posted online and accessible through the college website, with question banks also available for students. All results are published on the website and can be accessed via each student's login ID, with the publication date provided.

For continuous student evaluation, the college regularly conducts unit tests, assignments, group discussions, seminars, and workshops. Additionally, the answer sheets of high-performing students are displayed in the library to serve as learning tools, helping other students understand how to write answers effectively.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	http://digvijay.onlineexamforms.com/

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

At the start of each academic session, every department formulates Programme Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO) for all programs offered by the institution. These outcomes are carefully crafted when designing the syllabus, with a focus on equipping students to meet future global challenges. The PO, PSO, and CO are displayed on the college website and department notice boards for easy access.

To assess these outcomes, departments conduct Unit Tests, Quarterly Examinations, and Internal Exams in each semester or academic year. The marks from these assessments are made available to students and shared with them. Additionally, assignments, projects, internships, and seminars are used to measure learning outcomes. Non-academic learning outcomes are evaluated through participation in activities such as NCC, NSS, Youth Red Cross, Naval NCC, sports, cultural events, social activities, and various other programs that run throughout the year.

Each department holds an annual Parent-Teacher Meeting to foster communication with parents, during which the performance of their wards is discussed. Feedback from parents is taken seriously and is used to refine teaching methods adopted by departments and faculty. This ensures continuous improvement in the teaching-learning process, catering to the needs of both students and parents.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<u>View File</u>
Upload any additional information	<u>View File</u>
Link for additional Information	https://www.gdcr.ac.in/College.aspx?PageNa me=Sanskrit&topicid=142

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institute has a vigoroussystem in place to assess the attainment of Programme Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO). These outcomes are communicated to students during classroom discussions. The achievement of POs, PSOs, and COs is evaluated through both Internal Assessments and Semester Examinations. These assessments are designed based on the POs, PSOs, and COs outlined for each course. Each question in both the Internal and Semester Examinations is mapped to a specific Course Outcome, allowing for targeted evaluation.

The performance of each student in Internal Assessments and Semester Examinations is then analyzed to determine the attainment of the course-specific outcomes in relation to the defined Program Learning Outcomes.

After evaluating the attainment of POs, PSOs, and COs, it has been observed that the pass percentage of students has steadily improved. There is also a consistent increase in students pursuing higher education and in the placement ratio. Feedback is collected from all stakeholders, and necessary actions are taken accordingly. Subject teachers prepare Semester-Wise Evaluation Reports, which are further analyzed by the Internal Examination Committee to review results. The Institute also takes into account stakeholder feedback to improve the attainment of POs, PSOs, and COs.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	http://digvijay.onlineexamforms.com/result _aspx

#### 2.6.3 - Pass Percentage of students

### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1631

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	http://digvijay.onlineexamforms.com/result _aspx

#### 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.gdcr.ac.in/Content/1483\_393\_Student%20Satisfaction%20survey%20Report%202023-24.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

#### Research Policy

- Research administration policy
- Publication Policy
- Institutional Project policy
- Misconduct of publication Unethical practices for acceptable of research article
- Administration of the policy
- Copyright policy
- Intellectual property rights policy

Research and innovation excellence are top priority for Rajnangdaon's Govt. Digvijay Autonomous PG College. The goal of the research administration policy is to assist researchers, staff members, and students in locating potential sponsors, understanding pertinent rules and processes, and comprehending their responsibilities while creating proposals and completing funded projects. The responsibility of representing Digvijay College as the institutional representation for the main investigators of grant submissions during the pre-award and postaward stages has been delegated to the staff of the Research and Innovation Cell (R& ICell). In addition to providing guidance, resources, and support to Digvijay College's researchers, inventors, and creators (IP), the cell's responsibilities also include assisting in the development and preservation of intellectual property. To accomplish these goals, the cell will raise awareness of the significance and function of IP Rights, offer direction and assistance in the pursuit of legal recognition of IP Rights, and mobilise funding for the development and protection of IP.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<u>View File</u>
Provide URL of policy document on promotion of research uploaded on the website	https://gdcr.ac.in/College.aspx?PageName=R esearch%20Policy
Any additional information	<u>View File</u>

#### 3.1.2 - The institution provides seed money to its teachers for research

### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.5

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<u>View File</u>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<u>View File</u>
List of teachers receiving grant and details of grant received	View File
Any additional information	<u>View File</u>

# ${\bf 3.1.3 - Number\ of\ teachers\ who\ were\ awarded\ national\ /\ international\ fellowship(s)\ for\ advanced\ studies/research\ during\ the\ year}$

01

File Description	Documents
e-copies of the award letters of the teachers	<u>View File</u>
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.2 - Resource Mobilization for Research

# 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

#### 47.81

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	<u>View File</u>
Any additional information	<u>View File</u>

### 3.2.2 - Number of teachers having research projects during the year

13

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://serb.gov.in/
List of research projects during the year	<u>View File</u>

#### 3.2.3 - Number of teachers recognised as research guides

04

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<u>View File</u>
Institutional data in Prescribed format	<u>View File</u>

## 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

13

File Description	Documents
Supporting document from Funding Agencies	<u>View File</u>
Paste link to funding agencies' website	https://serb.gov.in/
Any additional information	<u>View File</u>

#### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has established a network of centres specifically committed to research, entrepreneurship, community engagement, incubation, and other types of knowledge generation and transfer. The institution has an innovation eco-system in the following fields: 1. Human Resource Development: The university has a young, active faculty that mentors both the faculty and the younger

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students. The older faculty members are renowned prominent experts. The institution sponsors a number of FDPs, PDPs, and organises conferences, seminars, and lecture series to advance the expertise of its academic members in particular fields. For similar events in India and overseas, faculty members are given duty leave and additional casual leaves. 2. Innovative Projects: For undertaking research project activity, any three academic members receive 50,000/- every year. 3. Spoken English & Creative Writing, Information Technology, Electronic Equipment Maintenance, and Food Science are offered as optional courses. 4. Infrastructure: i. Rich library with rare reference books, elibrary and fully air-conditioned reading area. Fully wireless campus Language labs for Sanskrit, mathematics, commerce and English are also available. vi. Three computer labs, Laboratories for evaluating soil and water, IGNOU Study Centre and Sundarlal Sharma are two options for distance learning, respectively.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://gdcr.ac.in/College.aspx?PageName=A QAR%202023-2024&topicid=353

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

49

File Description	Documents
Report of the events	<u>View File</u>
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through

A. All of the above

#### authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<u>View File</u>
Any additional information	<u>View File</u>

## 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

12

File Description	Documents
URL to the research page on HEI website	https://www.gdcr.ac.in/College.aspx?PageNa me=Research%20Centers%20and%20Guide%20List
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<u>View File</u>
Any additional information	<u>View File</u>

# ${\bf 3.4.3}$ - Number of research papers per teacher in CARE Journals notified on UGC website during the year

43

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	<u>View File</u>

# 3.4.4 - Number of books and chapters in edited volumes $\!\!/$ books published per teacher during the year

51

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://gdcr.ac.in/Content/1730_448_3.4.4% 20Book%20and%20b%20chapters%2030.12.2024.p df

# 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

508

File Description	Documents
Any additional information	<u>View File</u>
Bibliometrics of the publications during the year	<u>View File</u>

# 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

57

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.5 - Consultancy

### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

NIL

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File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<u>View File</u>
List of consultants and revenue generated by them	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

#### 1.75109

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<u>View File</u>
List of training programmes, teachers and staff trained for undertaking consultancy	<u>View File</u>
List of facilities and staff available for undertaking consultancy	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The main goal of our institution is to help students become more financially independent by giving them theoretical knowledge, but it's also to help them become productive, moral, and compassionate citizens. Additionally, it aims to foster in them a sense of duty toward their society and country. Two NSS units, three NCC units (one for boys, one for girls, and one for naval NCC), Youth Red Cross, Science Club, Cultural Club, Women Cell, and Eco Club arrange a variety of events throughout the year. Competitions for singing, dancing, debating, performing a skit, sketching, painting, group discussions, and essays are often held. All staff members and students are required to contribute 70 hours of their

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time to cleaning. The NCC and NSS camps also raised awareness of different community issues. Days of important remembrance are observed. Students take part in numerous health screenings, immunisation clinics, Pulse Polio Drive events, etc. We offer Municipal Corporation water testing services and soil testing to farmers and others by conducting 1.PH level tests on their soil.

2. Solid Suspended (SS) 3.Biological Oxygen Demand (BOD)

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://gdcr.ac.in/Content/1737 448 3.6.1% 20,%203.6.3%20,3.6.4%20FINAL%2024.12.24.pd <u>f</u>

## 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

04

File Description	Documents
Number of awards for extension activities in during the year	<u>View File</u>
e-copy of the award letters	<u>View File</u>
Any additional information	<u>View File</u>

## 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

75

File Description	Documents
Reports of the events organized	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1346

File Description	Documents
Reports of the events	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

55

File Description	Documents
Copies of documents highlighting collaboration	<u>View File</u>
Any additional information	<u>View File</u>

## 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

43

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<u>View File</u>
Any additional information	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college, covering 10.5 acres, is undergoing significant expansion and development, including the construction of new facilities and upgrades to existing ones. The college has 49 classrooms, 18 specialized labs, 14 interactive boards, and 3 seminar halls. The central lab offers comprehensive testing capabilities for soil and water analysis, food adulteration

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testing, industrial pollutant assessment, heavy metal detection, plant extraction analysis, and DNA and genetic disease diagnostics. The college also features a Zoological Museum, a Botanical Garden, a digital library, an air-conditioned reading room, a gymnasium, and a canteen. Dedicated rooms are available for NSS units and NCC groups, including Boys, Girls, and Naval divisions. The campus also features a Botanical Garden with rare medicinal plants, a polythene-free Green Zone, and advanced sustainability systems. Additionally, there are 100-seater hostels for both boys and girls, providing comfortable accommodation for students

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://gdcr.ac.in/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college offers sports facilities including badminton courts, table tennis courts, basket ball grounds, and a place for Kabaddi and Kho-Kho. It also has an international hockey stadium tieup and offers incentives up to Rs.10,000 for national/international level student players.

The College Gymnasium is a separate block equipped with fitness, training, exercising, and bodybuilding equipment.

Our yoga center offers PG Diploma and Certificate Cours in Yoga Education & Philosophy.

Auditorium: The campus features a multi-purpose auditorium for sports and cultural programs, a large open stage for various activities, and an indoor hall with an indoor stage for cultural competitions, all utilized for various cultural and other activities.

The college has expanded to 10.5 acres, including sports facilities, and has sanctioned 5 acres for additional land. Future plans include starting a B.P.Ed. program.

File Description	Documents
Geotagged pictures	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=Sports

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

27

File Description	Documents
Upload any additional information	<u>View File</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

#### 54.13184

File Description	Documents
Upload audited utilization statements	<u>View File</u>
Details of Expenditure, excluding salary, during the years	<u>View File</u>
Any additional information	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated since 2012 with Integrated Library

Management System (ILMS) software 'SOUL. The library uses

2.0.0.12Version of SOUL, a web-based Integrated Library System with a SQL database back end with cataloging data stored in MARC. It's a fully automated Library Management Information System that

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supports in-house operations of the Library. The Institute's Library and information center supports teaching learning and research activities. It supports the Central Library. The Central Library keeps data of all Departments. The Library contains sufficient materials to serve the student & staff community of college. The Library holds materials relevant to all the courses offered by the College, and includes books, Journals and online resources. The library system contains nearly 100971books, more than 12500 e-books and more than 6200 e-journals on all subjects pertaining to the teaching and academic interests of the staff and students and competitive exams. The library subscribes to eresources and its access is available on campus, on student computers &mobiles and it can be accessed remotely too. There are extensive reading and study areas in the library, with borrowing facilities to any student or staff. Library has 8computers and one information Kiosk available for use of students in digital section of the library and 8 other computers for the library networking, with internet access and word processing software. Printing, copying and scanning facility is available in the central library as well as reading room.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=Library

## 4.2.2 - Institution has access to the following: A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

#### 9.10340

File Description	Documents
Audited statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

#### 4.2.4.1 - Number of teachers and students using the library per day during the year

75

File Description	Documents
Upload details of library usage by teachers and students	<u>View File</u>
Any additional information	<u>View File</u>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institute has a robust IT policy that aims to provide uninterrupted services to faculty members, office employees, and students. The institution adopts policies and techniques for adequate technology deployment, providing a wide range of IT amenities and services, including advanced network facilities, internet security systems, anti-virus software, network services, ADSL Modems, and Wi-Fi services. The implementation of LAN/wired networks has enabled wireless connectivity within campus, providing excellent Wi-Fi connection quality up to 80-90 Mbps. The institute has upgraded its quick heal and NPAV internet security antivirus system in 2021 for one year to protect network and data from potential attacks. The security system runs 24/7 and provides network services to support the institution's IT needs.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=IT%20Facilities

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5965	249

File Description	Documents
Upload any additional information	<u>View File</u>

## 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

#### A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<u>View File</u>
Upload any additional information	<u>View File</u>

# 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=Media%20Lab
List of facilities for e-content development (Data Template)	<u>View File</u>

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#### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

#### 67.36082

File Description	Documents
Audited statements of accounts	<u>View File</u>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institute ensures the smooth functioning of its support services through its organizational division. Each department has well-maintained, clean, and ventilated classrooms, which are available for competitive exams. All science departments have wellequipped laboratories with up-to-date infrastructure, with lab-incharges and lab assistants maintaining and updating services. The institute has a central laboratory, English Language Lab, Mathematics Lab, and Sanskrit Lab as well. It has 227 computers with internet connections, LAN connectivity, and full Wi-Fi speed above 50mbps. The central library accommodates various departmental journals, books, and subscriptions to various research journals and e-books. A restroom facility is provided for women students and staff, and sanitary napkin vending and incinerator machines are installed in the girls' common room. A medical facility is available for students and staff on campus. The sports ground includes volleyball, basket ball, and badminton courts, and a gymnasium with the latest equipment. Feedback systems, such as suggestions, surveys, and complaint registers, provide necessary course correction mechanisms to ensure student satisfaction.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=Cells%20and%20Committees

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3990

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

322

File Description	Documents
Upload any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	https://www.gdcr.ac.in/
Details of capability development and schemes	<u>View File</u>
Any additional information	<u>View File</u>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

864

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

#### A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti- ragging committee	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.2 - Student Progression

#### 5.2.1 - Number of outgoing students who got placement during the year

29

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.2.2 - Number of outgoing students progressing to higher education

#### 402

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Details of students who went for higher education	<u>View File</u>
Any additional information	<u>View File</u>

#### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

## 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

22

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	<u>View File</u>

#### 5.3 - Student Participation and Activities

## 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Government Digvijay Autonomous PG College, Rajnandgaon, fosters a vibrant academic environment by ensuring active student participation through its Student Council and representation in key academic and administrative bodies. The Student Council serves

as a dynamic platform for students to voice their opinions, address their concerns, and contribute meaningfully to the institutional framework.

The council is constituted democratically, ensuring that students from diverse academic and extracurricular backgrounds are represented. It acts as a bridge between the administration and the student community, facilitating constructive dialogue and collaboration. Through its initiatives, the Student Council organizes various activities, including cultural programs, academic seminars, sports events, and community outreach, thereby promoting holistic development.

Students also play an integral role in institutional decision-making by serving as members of various academic and administrative committees. Their presence in committees such as the Internal Quality Assurance Cell (IQAC), Anti-Ragging Committee, Grievance Redressal Cell, and Cultural and Sports Committees ensures that their perspectives and concerns are addressed in policy formulation and implementation.

By involving students in these bodies, the college cultivates a sense of responsibility, leadership, and ownership among them. This participatory approach not only enhances the quality of education and campus life but also prepares students to take on leadership roles in their future endeavors.

The active involvement of the Student Council and student representation in governance underscores the institution's commitment to fostering a collaborative and inclusive academic environment, empowering students to contribute to the college's growth and excellence.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=Student%20Union

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

12

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association and Its Contribution to Government Digvijay Autonomous PG College, Rajnandgaon

The Alumni Association and its registered chapters of Government Digvijay Autonomous PG College, Rajnandgaon, have significantly contributed to the institution's development over the years. These contributions, both financial and non-financial, play a crucial role in enhancing the academic and infrastructural standards of the college.

Financially, the alumni have supported the institution by funding scholarships for meritorious and economically underprivileged students, enabling them to pursue higher education without financial constraints. Donations and endowments from alumni also assist in infrastructure development, such as establishing modern laboratories, libraries, and classrooms, thus improving the quality of education and research facilities.

Beyond monetary contributions, the alumni association fosters a strong network of professionals who mentor current students, providing guidance on career opportunities and skills required for professional success. Regular alumni interactions, workshops, and guest lectures bridge the gap between academia and industry, helping students prepare for competitive job markets.

Additionally, the association organizes and sponsors events such as seminars, cultural programs, and extracurricular activities, enriching the overall educational experience. Alumni also contribute to the college's reputation by excelling in diverse fields, bringing recognition and prestige to their alma mater.

The functional alumni chapters act as vital links between the

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institution and its former students, ensuring a continuous relationship that benefits both. Their unwavering support and engagement drive the institution's progress, fostering a legacy of excellence for future generations.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/College.aspx?PageNa me=Alumini

#### 5.4.2 - Alumni's financial contribution during the year

#### E. <2 Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

#### Vision

The vision of our institution is to provide quality education to the students of rural and tribal belt in the surrounding areas and to develop skills among students by keeping balance between the traditional human values and the new global challenge with use of information and communication technology.

The motto of the college" Vidya Sarvasya Bhushanam" (Knowledge as the ornament for all)has been the guiding force, the philosophical firmament and constant source of inspiration of the college ever since its inception. The institution aims to provide higher education to as many deprived and unprivileged youth as possible.

#### Mission

The Institution has an effective leadership, which is in tune with the vision and mission of the institution.

- Every year, induction program is organized in institution for newly admitted students so that students can get benefit of different types of courses and facilities.
- The instituion provides various coaching classes for competitive examinations and different skill development programmes to promote entrepreneurship.
- Under NEP, students can be changed in logical, creative, moral thinking.
- Promote quality research among the teachers and students.
- Campus selection is organised to provide better job opportunities.
- Various Government scholarships are provided to the economically challenged students

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/College.aspx?PageNa me=Vision%20and%20%20Mission

#### 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Response: - Govt. Digvijay autonomous p.g. college Rajnandgaon is work In decentralisation system model. Being an autonomous college we have leadership through Following ways: -

- Academic council The Academic Council is principal academic body of the Institute.
- Autonomous cell Autonomous Colleges are free to introduceinnovative courses of study.
- Staff council is responsible for decision making.
- In Student council students are elected for organize activities and events.
- IAQCCellis a structure that would help educational institutions to improve their work processes and achieve learning outcomes & objectives.
- Head of department is Responsible for all the academic affairs of the Department.
- Research committee A Research Committee will oversee the quality aspects of the research conducted in the College.
- College departmental committee is responsible toreview and formulate policies to enhance students learning motivation.
- Library committee Discuss and evaluate budgetary issues for

- books, journals, databases, media, e-resources etc.
- Placement Cell acts as an interface between the students and the recruiters.Placement cell
- Equal opportunity cell purpose is to monitor the efficient execution of the policies and programmes. By these councils/committee/cells/association etc our college embodied decentralisation and participative management thought there effective roles and responsibilities given by democratic way.

File Description	Documents
Upload strategic plan and deployment documents on the website	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/Content/806 23 Smit iya%202023-24%20(1).pdf

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented Response: -

Our institution follow five year strategic plan which is started from 2019-20 to 2023-24. The Strategic plan 2019-20 -2023-24 encompasses areas or key pillars to realize the vision of our institution. They are :-

- Institutional Growth
- Innovative academic system
- Human resource devlopment center
- Research Excellence
- rich in infrastructure

Perspective Plan which is clearly articulated and implented that is:-

- Newly updated in infrastruture approx 150 seater hall is construted for conducting meeting, seminar, workshop etc.
- To enhance the research facilities government approved number of research guide .
- More than 52 research scholar has registered underresearch

quide.

- For students quality Learning our institution Faculty Member create and upload E-Lecture on website and you tube.
- Our collegestudents to get enrolled in MOOC courses under SWAYAM, NPTEL and IGNOU etc.
- Instituion has organize workshop for students to promote start up.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=Strategic%20Plan
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

#### Response :-

The principal is the supreme head of the institution. The principal carries out his work as per the policy and ordinance of the government. There are 28 departments in the institution. All departments work under the principal. Ø After the principal, there is IQAC which plays an important role in NAAC by supervising all the activities of the institution. Ø Librarian, Academic Body, Management Body and Autonomous Body also work under the Head. Ø In administration, below the Registrar are the Head Clerk, Office Staff and servants who are responsible for the overall management of the institution. Ø In Academics, first of all, there are three Faculties in Charge. There are department heads of all the departments in the institute who are responsible for the supervision of the concerned department. Below the head of the department come other assistant professors and lab technicians. Ø After becoming Govt Digvijay Autonomous Pug College, an autonomous body has been formed here which consists of Controller, Deputy Controller, Assistant Controller and office staff who look after the responsibilities of admission and examination of students etc.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.gdcr.ac.in/College.aspx?PageNa me=Organogram
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/College.aspx?PageNa me=AQAR%202023-2024

## 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

#### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Details of implementation of e- governance in areas of operation	<u>View File</u>
Any additional information	<u>View File</u>

#### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

?????Response :- Govt. Digvijay PG Autonomous College,Rajnandgaon recognizes and endeavors to maintain the welfare of all the employees with a high degree of satisfaction. Some of the facilities provided to the Teaching and Non-Teaching staff are as under:

#### ?????

- 1. The institution, organises FDPs for teaching and non-teaching faculty to enhance their working capacity. Regular basic computer training programmes are organised.
- 2. Free medical facility is provided to the staff along with the students supported by Youth Red Cross cell of the institution.

- 3. The institution has a provision to sanction three special leaves per year to teaching staff pursuing for the degree of PhD/project Work.
- 4. Sports and Gymnasium facilities are available for all Teaching and Non-Teaching Staff.
- 5. Festival advance is given to class III & IV staffs who apply for it ones in a year
- 6. A separate room with IT facilities for each department.
- 7. An excellent canteen in the campus.
- 8. Maternity leave/Paternity Leave.
- 9. RO drinking water in various locations along with water dispensers.
- 10. Free clothing/uniform to Class IV employees
- 11. Disability Allowance- as per govt. norms.
- 12. Quarters are allotted to the teaching/non-teaching staff of the college as per requirement.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/index.aspx

#### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

72

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

#### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

80

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	<u>View File</u>

## 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

54

File Description	Documents
Summary of the IQAC report	<u>View File</u>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 - Institution conducts internal and external financial audits regularly

Response: - Govt Digvijay Autonomous PG college Rajnandgaon evolved an effective financial and accounting system. The institution conducts external and internal audits for both government and non-government funds regularly. Internal committee are made by the principal for the internal audit.

- Internal Audit: Internal audit is carried out by the internal auditing team appointed by the principal they verify bills, vouchure receipt, cashbooks, JBS, Autonomous, Govt - Non Govt assets etc.
- External Audit :- (i) Government audits by the accountants generals office , raipur by the directorate of higher education government of chhattisgarh. (ii) External Audit by directorate of higher education govt of CG conducts every

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year and analysis all the registers and accounts of the college, they scrutinize and verify cash book, acquaintance of teaching and non teaching staff. (iii) External Audit by accounted general are conducted periodically.

• Role of finance committee and planning board :- college is having financial and planning board and meets regularly to take major financial decisions.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=Audit%20Report

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

#### 4.45

File Description	Documents
Annual statements of accounts	<u>View File</u>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<u>View File</u>
Any additional information	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response: - The college has a state government best financial policy for mobilization of funds and its optimal utilization. Finance committee and principal, manage the college of annual budgeting. Principal has the responsibility of assessing, planning, implementing and supervising the fund mobilization activities.

#### Mobilization of Fund

- Mobilize of earned income of the institution is collected from the janbhagidari samiti by students.
- Government funds includes- salary fund, NSS, Scholarship etc.
- Non- government fund includes Alumni fund, Rent from SBI

for using college premises for ATM and canteen rent.

Optimal Utilization of resources :-

The college utilizes resources are following :-

- Using ICT for teaching and other activity.
- Sports, Cultural and academic activity.
- Central lab for research of chemistry and botany department.
- Using English Language Lab and Maths Lab to enhancing skill and personality development of students.
- Solar panel use for saving electricity.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/index.aspx

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Response :-IAQC has an important role in institution to run a program successfully. Each year IQAC prepares an activity plan for the college. It has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of incremental improvements.

· Best practice 1 : Adopted NEP2020 National education policy (NEP)2020 one of the important policy in Education department which is recently adopted by our institution to improve skill and holistic development of students.CBCS(choice based credit system)/LOCF(Learning outcome based curriculum Framework)/FYUGP(four year undergraduate programme) is implemented under NEP2020. · Best practice 2 : Teacher support system The institution has provided lots of facilities and support to empower faculty. (i) Provided financial support to attend National/International seminar, conference and workshop. (ii) Institution organize professional/academic/administrative programme for teaching and non teaching staff so that they can upgraded. (iii) Provide educational trip to all teaching staff to

know other institution/organization work. (iv) Through the support of institution, it has research proposal of state government/central government. (v) Number of Minor and Major project proposal. (vi) Institution provide facilities to do extension activity.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageNa me=AQAR%20Reports

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Response: - The institution through IQAC reviews its teaching learning process, learning outcomes, structures and methodologies of academic operations periodically through Feedback on Teaching-Learning Process, Feedback on Teachers, Departmental Review Meetings and Faculty Self-Appraisal are effectively employed to monitor.

- Teaching methodology and faculty competencies in handling classes are collected from students through college online mode every year. Exit Survey is conducted from outgoing students which covers teaching processes, availability of learning resources, effectiveness of evaluation processes and general performance of teachers.
- IQAC collected the self-evaluative reports from the departments and reports of the internal peer teams led by senior faculty members after visiting each department. The IQAC's meeting with individual departments facilitated them to evaluate the quality of their teaching- learning and evaluation process.

#### Reform :-

- 1. Implementation of FYUGP(Four year under graduate programme) under NEP2020.
- 2. 04 Add-on-courses, 02 vocational courses (UG level), 04 skill development programme run on institution.
- 3. Teacher's Diary and Recording of Teaching Plans were introduced to ensure academic accountability of Teachers
- 4. E content development and delivered by faculty in website.

- 5. ICT-enabled teaching strengthened with all classrooms and seminar halls .
- 6. Students are encouraged to pursue online courses provided by MHRD available on MOOC, SWAYAM and NPTEL platform.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/Staff.aspx?Type=Tea ching%20Staff

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.gdcr.ac.in/College.aspx?PageNa me=Minutes%20of%20Meeting
Upload e-copies of accreditations and certification	<u>View File</u>
Upload details of quality assurance initiatives of the institution	<u>View File</u>
Upload any additional information	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year College has a functioning Women Cell which organises such programmes frequently. This year also programmes were organised:

Human Rights day,

- Seven days self-defence karate training camp,
- International Women's Day
- National Girl Child Day

#### Girl Students' Achievements:

- NCC Cadets Vidiya sahu got selected for All India Thal Sainik camp New Delhi and got 6th position there with amazing performance.
- NCC Cadets Vidiya sahu was Awarded the chief Minister award for bringing glory to Chhattisgarh in the All India Thal Sainik camp New Delhi.
- NSS volunteers Bhumika Bharti got selected for Republic Day Parade (RDC) in New Delhi .
- Diksha Tamrakar got 2nd rank in the state level competition and was selected for the National Yogasana Competition .
- Sonali Yadu got Gold medal in weight lifting in Khelo India Women Ranking Tournament.
- Sonali Yadu got Silver medalin weight lifting in Khelo India Women Ranking Tournament.
- Sonali Yadu got Browns medalin weight lifting in Khelo India University Tournament.
- Sonali Yadu got ThirdRankin weight liftinginNational University game.

Departments like Sociology, Social Work, Political Science and English have Gender Equity as a topic in their curriculum.

#### Other Facilities:

Girls Hostel accomodating 100 students. (RO water supply, sanitary napkin vending machine and incinerator)

Girls Common Room with sanitary napkin vending machine and incinerator.

Day and night Guard for the Girls Hostel.

Celebrations to make the girls feel homely.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/Content/1801_422_7. 1.1%20Additional%20Document.pdf

## 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institute takes all required measures to manage degradable and non degradable waste.

#### Solid Waste Management:

- 1. The used answer books from the Examination Cell and writtenoff books from the library are sold to the Scrap Dealers and revenue is generated.
- 2.Big dust bins have been installed in the college campus. On daily basis garbage is collected from them. They are dumped in the garbage tank outside college and collected by the Municipal Corporation which further recycles the reusable items and rest is safely disposed.
- 3. We believe in preservation of natural resources. Thus, the damaged furniture is not disposed but is reused through repair.

#### Liquid Waste Management:

1. A Soak Pit is attached to each laboratory. The liquid waste of

the laboratories is directed to those soak pits.

- 2. The liquid waste of the department is a part of Municipal Corporation Sewage System.
- 3. The outlets of all the water taps/resources are linked to the nearby gardens.

E-waste management: CS department collects all the e-waste from departments and sends to the company for the further procedure. A contract with the company, ADV Metal Combine Pvt. Ltd., Rasmada, Durg has been made to right-off the e-waste procured from various departments of the institution .

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A.	Any	4	or	all	of	the	above

File Description	Documents
Geotagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles

- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit
- 2. Energy audit
- 3. Environment audit
- 4. Clean and green campus recognitions/awards
- **5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and

A. Any 4 or all of the above

facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	<u>View File</u>
Details of the software procured for providing assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities are organized topromote harmony towards each other. Days like:

Women's day

Yoga day,

Cancer day

AIDS day

Communal Harmony day etc. are celebrated in the college. This establishes positive interaction among the students of different racial and cultural backgrounds.

There are:

Student Grievance Redressal Cell

Women Grievance Redressal Cell

Equal Opportunity Cell,

Discipline committee, which deal with grievances in an unbiased manner.

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

Under the banner of

Youth Red Cross,

Red Ribbon

NCC Unit

NSS Unit etc. health and dental camps are also organized. All these activities are organized for the students as well as faculty members irrespective of their caste, creed, colour, sex or socioeconomic background. The cultural committee organises cultural programmes and competitions on different themes based on different festivals celebrated by different religious groups.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Apart from preparing a sound academic foundation our institution constantly works to develop the students as better citizens. The institution, apart from imparting professional & legal education, inculcates a feeling of oneness among the students through various practices and programs to promote the "Unity in Diversity" of our motherland.

- Our institution takes measures to promote awareness about National Identities and Symbols. The College celebrates the Independence Day & Republic Day with great pomp and vigour.
- Through organisation and celebration of different

commemorative days, we try to spread Constitutional values and ideals, i.e.

- 1. Teachers Day
- 2. Muktibodh Jayanti
- 3. Constitution Day
- 4. Armed force flag day
- 5. Veer Narayan Singh's Martyrdom Day
- 6. Human Rights Day
- 7. Death Anniversary of Raja Digvijay Das Ji
- 8. Subhash Chandra Bose Jayanti
- 9. Dr Hargobind Singh Khurana's Birth Anniversary
- 10. National Girls Day
- 11. Birth anniversary of Raja Digvijay Das Ji
- 12. Public Relation Day
- 13. National Vaccination Day

The students enthusiastically participate in various programs; like Seminar, extension and outreach programmes, drug deaddiction program, Expert talks, Essay Competition, Debate, Extempore, Poster Making, Rangoli, flower decoration, salad decoration etc. These activities promote awareness about various aspects of Indian citizenship.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College prepares its annual calendar and institutional plan well in advance. A Centralized academic calendar is also supplied by the Parent University of Durg. Extra activities like observation of important days and events are incorporated in the cultural calendars.

- Kargil Victory Day
- International Youth Day
- Independence Day
- Sadbhavna Divas
- Teachers Day
- Hindi Divas
- International Science Day
- International Blood Donation Day
- Unity Day
- Constitution Day
- Human Rights Day
- Navy Day
- Vijay Divas
- National Energy Conservation Day
- Republic Day
- Shahid Divas
- National Science Day
- International Women's Day
- World Health Day World Press Day
- Independence Day
- World Environment Day
- International Yoga Day
- World Bicycle Day
- World Aids Day

- World Diebetes Day
- National Vaccination Day
- World Cancer Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<u>View File</u>
Geotagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices 1:

Title: Working with Community

Objectives: To create awareness among students and staff towards our responsibility for societal development.

Context: Keeping this practice in mind, we engage themin various activities to inculcate in them the feeling of responsibility towards society.

Practice: Through different units weorganize activities, and engages studentsin community services and other activities. Activities in collaboration with district administration is done.

Problems encountered and Resources Required: To create networking is difficult. The resources required wereman power from various units.

Evidence of Success: The students voluntarily organise such activities and take part in them.

Best Practice 2:

Title: Improving Employability of the Students.

Objective: Competitive environment Free competitive coaching. Instilling entrepreneurship.

Context of the Practice: Many students belonging to marginalized sections lack fund. We run many welfare practices for their upliftment.

#### Practice:

- Displaying notifications for job vacancies/competitive exams
- Organising Soft Skill/ Life Skill workshops, Motivation lectures
- Providing Free coaching, freeship, scholarship

Problems Encountered and Resources Required: Resources required are met through Janbhagidari Fund and other funds received. Free coaching by faculty members is provided.

Evidence of Success:

More than 1000 students placed

4431received government scholarships

30provided institution scholarship.

55provided freeship.

File Description	Documents
Best practices in the Institutional website	https://gdcr.ac.in/College.aspx?PageName=B EST%20Practices
Any other relevant information	https://gdcr.ac.in/College.aspx?PageName=B EST%20Practices

#### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Distinctiveness of the Institution:

"Sports facilities"

A healthy brain lives in a healthy body and sports is a medium to maintain good health. Our institute tries to give ample opportunities to the students maintain a good health by various sports activities. The sports department is very much active in our institution. Students are engaged in both outdoor and indoor sports activities. We host various sports activities in both Men and Women categories:

- 1. Badminton
- 2. Hockey
- 3. Volleyball
- 4. Weight Lifting
- 5. Power Lifting
- 6. Body Building
- 7. Handball
- 8. Basketball

Students are motivated to participate in sector, state, national and international sports. This year 59 students received total 67 awards. also theyparticipated in many sports activities like Weight Lifting, Softball, Kabaddi, Handball, Hockey, etc.

Gyaneshwari Yadav won GOLD MEDALin JUNIOR LEVEL and BRONZE MEDAL in SENIOR LEVEL at KHELO INDIA WOMEN'S RANKING at UTTAR PRADESH, she won GOLD in JUINIOR and SILVER in SENIOR LEVEL IWFNational Weightlifting championship at T67 awardsAMILNADU. She also won GOLD MEDAL in KHELO INDIA UNIVERSITY GAMES at NOIDA. There is a policy to give cash reward of Rs.3000 to National and Rs.10, 000 to International Players. isgiven. This year the total ammount of Rs. 39,000 was given to the players.

## Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college's autonomy enables it to design and develop a syllabus that addresses local, regional, national, and global needs. Our curriculum design, development, and enrichment system is systematically organized. Each year, the Board of Studies Committee convenes, comprising subjectexperts, Vice Chancellor nominees, and representatives from alumni, student bodies, and industry. This committee is responsible for preparing and revising the syllabus to align with our institutional goals.

The curriculum is developed with input from industrialists, employers, alumni, students, and faculty. Additionally, the Academic Council meets annually to evaluate the curriculum across various programs, with final approval granted by the Governing Body. Contributions from our Staff Council and the Janbhagidari Committee further enrich the curriculum by suggesting new courses and initiatives.

The program outcomes, program-specific outcomes, and course outcomes reflect the institution's commitment to addressing relevant local, regional, national, and global issues. Courses are designed with a strong emphasis on employability, entrepreneurship, and skills development, integrating comprehensive topics such as professional ethics, gender considerations, human values, and sustainability into the curriculum.

File Description	Documents
Upload additional information, if any	<u>View File</u>
Link for additional information	https://www.gdcr.ac.in/Content/1721_445_P 0%20PS0%20and%20C0%20of%20Programmes.pdf

## 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

## 169

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<u>View File</u>
Details of syllabus revision during the year	<u>View File</u>
Any additional information	<u>View File</u>

## 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

#### 1042

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<u>View File</u>
MoUs with relevant organizations for these courses, if any	<u>View File</u>
Any additional information	<u>View File</u>

## 1.2 - Academic Flexibility

## 1.2.1 - Number of new courses introduced across all programmes offered during the year

#### 228

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

## ${\bf 1.2.2}$ - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

183

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File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Any additional information	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Cross-cutting issues such as professional ethics, gender, human values, and environmental sustainability are extensively integrated into the curriculum and positively implemented. We are committed to fostering a healthy environment for all students.

To effectively incorporate these relevant cross-cutting issues, the college has introduced a variety of courses within the curriculum. These issues are outlined as follows:

- 1. Gender Sensitivity: Topics related to gender sensitivity are addressed in disciplines such as Sociology, Master of Social Work (MSW), Economics, Philosophy, Psychology, Political Science, Home Science, and Literature.
- 2. Human Values: Themes focusing on human values are reflected in courses covering literature, Home Science (particularly concerning children's issues), sociology and family dynamics, community life, art, food and nutrition, human development, resource management, communication, and home management. Additionally, programs such as the PG Degree in Yoga Education and Philosophy, NCC (National Cadet Corps) Army and Navy, NSS (National Service Scheme), Physical Education, Red Cross, and various literary and cultural activities also contribute to this focus.
- Professional Ethics: Professional ethics are an integral component of most programs and courses offered by the institution.
- 4. Environmental Sustainability: Issues pertaining to environmental sustainability are addressed through a

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mandatory Environmental Studies course for all undergraduate students, along with specialized courses in M.Sc. Botany, Biotechnology, Environmental Economics, Political Science, Environmental Psychology, Environmental Biotechnology, Environmental Microbiology, and Environmental Chemistry.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<u>View File</u>
Any additional information	<u>View File</u>

## 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

43

File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	<u>View File</u>
Any additional information	<u>View File</u>

## 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

5409

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	<u>View File</u>

## 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

5791

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	<u>View File</u>

## 1.4 - Feedback System

## 1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

#### A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.gdcr.ac.in/Content/1719 443 F eedback%20of%20Students%20Teachers%20Empl oyer%20and%20Alumni.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

## **1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.gdcr.ac.in/Content/1720 444 F eedback,%20Analysis%20and%20Action%20Take
	<u>n%20Report%202023-24.pdf</u>
Any additional information	<u>View File</u>

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment of Students

## 2.1.1.1 - Number of students admitted (year-wise) during the year

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#### 2919

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

#### 2919

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution is committed formaintaining a robust system for identifying both slow and advanced learners. This identification is done based on their performance in examinations, unit tests, and classroom interactions.

Support Measures for Slow Learners:

- 1. Slow learners are provided with additional coaching during zero-hour sessions.
- 2. Remedial classes are conducted to help them strengthen their understanding.
- 3. Study materials are made available to support their learning process.
- 4. Peer study groups are organized to encourage peer-to-peer learning.
- 5. Personalized counseling is offered through a mentoring program, which ensures close attention to the students' academic and personal development.
- 6. Parents are regularly updated on the progress of slow learners during Parent-Teacher Meetings held by the respective departments.
- 7. Video lectures, question banks, and model answers are accessible in the departmental and college libraries.

8. Study materials are also shared through WhatsApp groups for easy access.

Support Measures for Advanced Learners:

- 1. Advanced learners are encouraged to engage in study projects and participate in research activities within and outside the college.
- 2. They are provided with additional books and study resources to further enhance their knowledge.
- 3. Guidance and encouragement are given to help them present research papers at conferences and in journals.
- 4. The institution offers fee exemptions for top-performing students.
- 5. Advanced learners are eligible for government scholarships.
- 6. The institute annually awards 70 Gold Medals to the top students of each class in recognition of their achievements.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=UG

#### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
14/05/2024	5965	112

File Description	Documents
Upload any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The Institute is dedicated to providing students with hands-on learning experiences through a wide range of initiatives designed to foster personal and academic growth. These

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initiatives go beyond traditional classroom instruction, emphasizing practical application and real-world exposure. By engaging students in activities such as group discussions, debates, laboratory experiments, internships, field trips, and study projects, the Institute ensures that learners develop critical thinking, communication, and problem-solving skills. The Institute offers experiential learning opportunities to students through various initiatives, which include:

- 1. A wide range of activities such as group discussions, debates, lab experiments, study projects, assignments, field trips, quizzes, presentations, and student seminars are organized forthe overall development of students.
- 2. In student seminars, learners present their views on assigned topics, helping them gain confidence in public speaking.
- 3. Postgraduate departments regularly hold group discussions.
- 4. Soft Skills training workshops, focusing on phonetics, pronunciation, and soft skills, are conducted regularly.
- 5. Our college laboratories are fully equipped, offering students hands-on practical experience.
- 6. To further enhance practical understanding, students are encouraged to undertake study projects.
- 7. Off-campus activities such as field surveys, excursions, industry visits, and tripsare organized for additional learning opportunities.
- 8. Departments like Geography, Sociology, and MSW include fieldwork in curriculum; other departments organise extension activities to provide hands-on learning experiences.
- 9. Clubs such as NCC, NSS, YRC, Eco-Club, Science-Club, Cultural-Club, Women's Cell, Literary Club, and Photography Club offer students experiential learning opportunities.
- 10. Postgraduate students from the Computer Science, Chemistry, Commerce, and Biotechnology departments undertake internships in theirfields to gain real-world experience.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional Information	https://www.gdcr.ac.in/photo_gallery.aspx

## 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In today's rapidly changing world, mastering the latest technologies is essential for students to meet global challenges. To address this need, our faculty members blend modern technology with traditional teaching methods, ensuring students receive a contemporary and comprehensive education. During the COVID-19 pandemic, faculty members effectively transitioned to online teaching by using ICT tools on platforms like Google Meet, Zoom, and TeachMint. They delivered video lectures, PowerPoint presentations, and shared digital study materials with students. Even in regular classroom settings, the consistent use of ICT tools is a standard practice among faculty.

The Department of Computer Science conducts yearly workshops aimed at training faculty in the newest computer applications. Faculty members are encouraged to enhance their teaching with PowerPoint presentations, utilizing LCDs and projectors. They also create video lectures and clippings for students, and have access to a digital library, online search engines, and other resources to develop more effective teaching materials.

Students are motivated to pursue online courses available through platforms like MOOC, SWAYAM, and NPTEL, offered by the Ministry of Human Resource Development (MHRD). Faculty members also contribute to these platforms by developing e-materials and online content for e-PG Pathshala in their respective disciplines, further enriching students' learning experiences.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.gdcr.ac.in/College.aspx?PageN ame=IT%20Facilities
Upload any additional information	<u>View File</u>

#### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

112

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File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<u>View File</u>
Circulars with regard to assigning mentors to mentees	<u>View File</u>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the start of each academic session, an Academic Calendar and Institutional Plan are formulated in alignment with the calendar provided by the Department of Higher Education, Government of Chhattisgarh. Additionally, the institution prepares a cultural and commemorative calendar to mark special occasions throughout the year. Every department follows its Academic and Cultural Calendar well in advance. The timetable and teaching plan for each faculty member are created at the beginning of the session and adhered to for the entire year. Each faculty member is required to submit an academic almanac, outlining monthly teaching plans that specify the units and topics to be covered within a set timeframe. Timetables for special classes, including remedial sessions, classes for slow learners, advanced learners, and coaching for competitive exams such as NET/SET, PSC, and other exams, are also organized in advance.

Regular teaching schedules, examinations, extension activities, field trips, commemorative celebrations, and other activities are conducted in accordance with the academic calendar. Every Saturday, departments organize various competitions, presentations, group discussions, and quiz events for students. On the last Saturday of each month, a Talent Hunt program is held to uncover and showcase the hidden talents of students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<u>View File</u>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

112

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File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>
Any additional information	<u>View File</u>

## 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

48

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super- Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<u>View File</u>
Any additional information	<u>View File</u>

## 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

12

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<u>View File</u>
Any additional information	<u>View File</u>

## 2.5 - Evaluation Process and Reforms

## 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

16

File Description	Documents
List of Programmes and date of last semester-eend examinations and of declaration of result	l / year-
Any additional inform	ion <u>View File</u>

## 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

450

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<u>View File</u>
Upload any additional information	<u>View File</u>

## 2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has fully embraced the NEP-2020 and follows the elective pattern for all UG and PG courses, operating under the semester examination system. To ensure continuous assessment, terminal exams are held twice a year. In January, a Pre-University examination is conducted, and for older courses, 10% of the marks obtained are added to the annual result. For UG courses, internal assessments account for 10% of the total marks, while at the PG level, internal assessments are worth 20 marks, with the remaining 80 marks coming from a written theory paper. The internal assessment for PG students consists of a written test, PowerPoint presentation, attendance, and either an assignment or internship.

The entire result processing system is automated, and both student registration and evaluation are conducted online. IT integration is in place for student admissions, enrollment, and examinations. Application forms for admission and exams are filled out online, while hall tickets are generated automatically and distributed manually. Exam results are posted online and accessible through the college website, with question banks also available for students. All results are

published on the website and can be accessed via each student's login ID, with the publication date provided.

For continuous student evaluation, the college regularly conducts unit tests, assignments, group discussions, seminars, and workshops. Additionally, the answer sheets of high-performing students are displayed in the library to serve as learning tools, helping other students understand how to write answers effectively.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	http://digvijay.onlineexamforms.com/

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

At the start of each academic session, every department formulates Programme Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO) for all programs offered by the institution. These outcomes are carefully crafted when designing the syllabus, with a focus on equipping students to meet future global challenges. The PO, PSO, and CO are displayed on the college website and department notice boards for easy access.

To assess these outcomes, departments conduct Unit Tests, Quarterly Examinations, and Internal Exams in each semester or academic year. The marks from these assessments are made available to students and shared with them. Additionally, assignments, projects, internships, and seminars are used to measure learning outcomes. Non-academic learning outcomes are evaluated through participation in activities such as NCC, NSS, Youth Red Cross, Naval NCC, sports, cultural events, social activities, and various other programs that run throughout the year.

Each department holds an annual Parent-Teacher Meeting to foster communication with parents, during which the performance of their wards is discussed. Feedback from parents is taken seriously and is used to refine teaching methods adopted by departments and faculty. This ensures continuous improvement in the teaching-learning process, catering to the needs of both students and parents.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<u>View File</u>
Upload any additional information	View File
Link for additional Information	https://www.gdcr.ac.in/College.aspx?PageN ame=Sanskrit&topicid=142

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institute has a vigoroussystem in place to assess the attainment of Programme Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO). These outcomes are communicated to students during classroom discussions. The achievement of POs, PSOs, and COs is evaluated through both Internal Assessments and Semester Examinations. These assessments are designed based on the POs, PSOs, and COs outlined for each course. Each question in both the Internal and Semester Examinations is mapped to a specific Course Outcome, allowing for targeted evaluation.

The performance of each student in Internal Assessments and Semester Examinations is then analyzed to determine the attainment of the course-specific outcomes in relation to the defined Program Learning Outcomes.

After evaluating the attainment of POs, PSOs, and COs, it has been observed that the pass percentage of students has steadily improved. There is also a consistent increase in students pursuing higher education and in the placement ratio. Feedback is collected from all stakeholders, and necessary actions are taken accordingly. Subject teachers prepare Semester-Wise Evaluation Reports, which are further analyzed by the Internal Examination Committee to review results. The Institute also takes into account stakeholder feedback to improve the attainment of POs, PSOs, and COs.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://digvijay.onlineexamforms.com/resul t.aspx

#### 2.6.3 - Pass Percentage of students

## 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1631

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	http://digvijay.onlineexamforms.com/resul t.aspx

#### 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.gdcr.ac.in/Content/1483 393 Student%20Satisfaction% 20survey%20Report%202023-24.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

#### Research Policy

- Research administration policy
- Publication Policy
- Institutional Project policy

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- Misconduct of publication Unethical practices for acceptable of research article
- Administration of the policy
- Copyright policy
- Intellectual property rights policy

Research and innovation excellence are top priority for Rajnangdaon's Govt. Digvijay Autonomous PG College. The goal of the research administration policy is to assist researchers, staff members, and students in locating potential sponsors, understanding pertinent rules and processes, and comprehending their responsibilities while creating proposals and completing funded projects. The responsibility of representing Digvijay College as the institutional representation for the main investigators of grant submissions during the pre-award and post-award stages has been delegated to the staff of the Research and Innovation Cell (R& ICell). In addition to providing guidance, resources, and support to Digvijay College's researchers, inventors, and creators (IP), the cell's responsibilities also include assisting in the development and preservation of intellectual property. To accomplish these goals, the cell will raise awareness of the significance and function of IP Rights, offer direction and assistance in the pursuit of legal recognition of IP Rights, and mobilise funding for the development and protection of IP.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<u>View File</u>
Provide URL of policy document on promotion of research uploaded on the website	https://gdcr.ac.in/College.aspx?PageName= Research%20Policy
Any additional information	<u>View File</u>

## 3.1.2 - The institution provides seed money to its teachers for research

## 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.5

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File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<u>View File</u>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<u>View File</u>
List of teachers receiving grant and details of grant received	<u>View File</u>
Any additional information	<u>View File</u>

## ${\bf 3.1.3 - Number\ of\ teachers\ who\ were\ awarded\ national\ /\ international\ fellowship(s)\ for\ advanced\ studies/research\ during\ the\ year}$

01

File Description	Documents
e-copies of the award letters of the teachers	<u>View File</u>
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	<u>View File</u>

## 3.2 - Resource Mobilization for Research

## 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

#### 47.81

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non- governmental agencies/organizations	<u>View File</u>
List of projects and grant details	<u>View File</u>
Any additional information	View File

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## 3.2.2 - Number of teachers having research projects during the year

13

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://serb.gov.in/
List of research projects during the year	<u>View File</u>

## 3.2.3 - Number of teachers recognised as research guides

04

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<u>View File</u>
Institutional data in Prescribed format	<u>View File</u>

## 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

13

File Description	Documents
Supporting document from Funding Agencies	<u>View File</u>
Paste link to funding agencies' website	https://serb.gov.in/
Any additional information	<u>View File</u>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has established a network of centres specifically committed to research, entrepreneurship, community engagement, incubation, and other types of knowledge generation

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and transfer. The institution has an innovation eco-system in the following fields: 1. Human Resource Development: The university has a young, active faculty that mentors both the faculty and the younger students. The older faculty members are renowned prominent experts. The institution sponsors a number of FDPs, PDPs, and organises conferences, seminars, and lecture series to advance the expertise of its academic members in particular fields. For similar events in India and overseas, faculty members are given duty leave and additional casual leaves. 2. Innovative Projects: For undertaking research project activity, any three academic members receive 50,000/every year. 3. Spoken English & Creative Writing, Information Technology, Electronic Equipment Maintenance, and Food Science are offered as optional courses. 4. Infrastructure: i. Rich library with rare reference books, elibrary and fully airconditioned reading area. Fully wireless campus Language labs for Sanskrit, mathematics, commerce and English are also available. vi. Three computer labs, Laboratories for evaluating soil and water, IGNOU Study Centre and Sundarlal Sharma are two options for distance learning, respectively.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://gdcr.ac.in/College.aspx?PageName= AQAR%202023-2024&topicid=353

## 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

49

File Description	Documents
Report of the events	<u>View File</u>
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.4 - Research Publications and Awards

# 3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through

A. All of the above

the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<u>View File</u>
Any additional information	<u>View File</u>

# 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

## 3.4.2.1 - Number of PhD students registered during the year

12

File Description	Documents
URL to the research page on HEI website	https://www.gdcr.ac.in/College.aspx?PageN ame=Research%20Centers%20and%20Guide%20Li st
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

## 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

43

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	<u>View File</u>

## 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

51

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://gdcr.ac.in/Content/1730 448 3.4.4 %20Book%20and%20b%20chapters%2030.12.2024 .pdf

## 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

## 3.4.5.1 - Total number of Citations in Scopus during the year

508

File Description	Documents
Any additional information	<u>View File</u>
Bibliometrics of the publications during the year	<u>View File</u>

## 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

## 3.4.6.1 - h-index of Scopus during the year

57

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<u>View File</u>
Any additional information	<u>View File</u>

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## 3.5 - Consultancy

## 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

NIL

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<u>View File</u>
List of consultants and revenue generated by them	<u>View File</u>
Any additional information	<u>View File</u>

## 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

#### 1.75109

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<u>View File</u>
List of training programmes, teachers and staff trained for undertaking consultancy	<u>View File</u>
List of facilities and staff available for undertaking consultancy	<u>View File</u>
Any additional information	<u>View File</u>

#### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The main goal of our institution is to help students become more financially independent by giving them theoretical knowledge, but it's also to help them become productive, moral, and compassionate citizens. Additionally, it aims to foster in

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them a sense of duty toward their society and country. Two NSS units, three NCC units (one for boys, one for girls, and one for naval NCC), Youth Red Cross, Science Club, Cultural Club, Women Cell, and Eco Club arrange a variety of events throughout the year. Competitions for singing, dancing, debating, performing a skit, sketching, painting, group discussions, and essays are often held. All staff members and students are required to contribute 70 hours of their time to cleaning. The NCC and NSS camps also raised awareness of different community issues. Days of important remembrance are observed. Students take part in numerous health screenings, immunisation clinics, Pulse Polio Drive events, etc. We offer Municipal Corporation water testing services and soil testing to farmers and others by conducting 1.PH level tests on their soil. 2. Solid Suspended (SS) 3.Biological Oxygen Demand (BOD)

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://gdcr.ac.in/Content/1737_448_3.6.1 %20,%203.6.3%20,3.6.4%20FINAL%2024.12.24. pdf

# 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

04

File Description	Documents
Number of awards for extension activities in during the year	<u>View File</u>
e-copy of the award letters	<u>View File</u>
Any additional information	<u>View File</u>

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

**75** 

File Description	Documents
Reports of the events organized	<u>View File</u>
Any additional information	<u>View File</u>

## 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

#### 1346

File Description	Documents
Reports of the events	<u>View File</u>
Any additional information	<u>View File</u>

## 3.7 - Collaboration

## 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

55

File Description	Documents
Copies of documents highlighting collaboration	<u>View File</u>
Any additional information	<u>View File</u>

# 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

43

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	<u>View File</u>

## INFRASTRUCTURE AND LEARNING RESOURCES

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## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college, covering 10.5 acres, is undergoing significant expansion and development, including the construction of new facilities and upgrades to existing ones. The college has 49 classrooms, 18 specialized labs, 14 interactive boards, and 3 seminar halls. The central lab offers comprehensive testing capabilities for soil and water analysis, food adulteration testing, industrial pollutant assessment, heavy metal detection, plant extraction analysis, and DNA and genetic disease diagnostics. The college also features a Zoological Museum, a Botanical Garden, a digital library, an airconditioned reading room, a gymnasium, and a canteen. Dedicated rooms are available for NSS units and NCC groups, including Boys, Girls, and Naval divisions. The campus also features a Botanical Garden with rare medicinal plants, a polythene-free Green Zone, and advanced sustainability systems. Additionally, there are 100-seater hostels for both boys and girls, providing comfortable accommodation for students

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://gdcr.ac.in/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college offers sports facilities including badminton courts, table tennis courts, basket ball grounds, and a place for Kabaddi and Kho-Kho. It also has an international hockey stadium tieup and offers incentives up to Rs.10,000 for national/international level student players.

The College Gymnasium is a separate block equipped with fitness, training, exercising, and bodybuilding equipment.

Our yoga center offers PG Diploma and Certificate Cours in Yoga Education & Philosophy.

Auditorium: The campus features a multi-purpose auditorium for

sports and cultural programs, a large open stage for various activities, and an indoor hall with an indoor stage for cultural competitions, all utilized for various cultural and other activities.

The college has expanded to 10.5 acres, including sports facilities, and has sanctioned 5 acres for additional land. Future plans include starting a B.P.Ed. program.

File Description	Documents
Geotagged pictures	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=Sports

## 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

27

File Description	Documents
Upload any additional information	<u>View File</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

#### 54.13184

File Description	Documents
Upload audited utilization statements	<u>View File</u>
Details of Expenditure, excluding salary, during the years	<u>View File</u>
Any additional information	<u>View File</u>

## 4.2 - Library as a Learning Resource

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## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated since 2012 with Integrated Library

Management System (ILMS) software 'SOUL. The library uses

2.0.0.12Version of SOUL, a web-based Integrated Library System with a SQL database back end with cataloging data stored in MARC. It's a fully automated Library Management Information System that supports in-house operations of the Library. The Institute's Library and information center supports teaching learning and research activities. It supports the Central Library. The Central Library keeps data of all Departments. The Library contains sufficient materials to serve the student & staff community of college. The Library holds materials relevant to all the courses offered by the College, and includes books, Journals and online resources. The library system contains nearly 100971books, more than 12500 e-books and more than 6200 e-journals on all subjects pertaining to the teaching and academic interests of the staff and students and competitive exams. The library subscribes to e-resources and its access is available on campus, on student computers &mobiles and it can be accessed remotely too. There are extensive reading and study areas in the library, with borrowing facilities to any student or staff. Library has 8computers and one information Kiosk available for use of students in digital section of the library and 8 other computers for the library networking, with internet access and word processing software. Printing, copying and scanning facility is available in the central library as well as reading room.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=Library

# 4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e- journals, e-books, e- ShodhSindhu, Shodhganga membership	<u>View File</u>
Upload any additional information	<u>View File</u>

## 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

#### 9.10340

File Description	Documents
Audited statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

## 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

## 4.2.4.1 - Number of teachers and students using the library per day during the year

75

File Description	Documents
Upload details of library usage by teachers and students	<u>View File</u>
Any additional information	<u>View File</u>

#### 4.3 - IT Infrastructure

## 4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institute has a robust IT policy that aims to provide uninterrupted services to faculty members, office employees, and students. The institution adopts policies and techniques for adequate technology deployment, providing a wide range of IT amenities and services, including advanced network facilities, internet security systems, anti-virus software, network services, ADSL Modems, and Wi-Fi services. The

implementation of LAN/wired networks has enabled wireless connectivity within campus, providing excellent Wi-Fi connection quality up to 80-90 Mbps. The institute has upgraded its quick heal and NPAV internet security antivirus system in 2021 for one year to protect network and data from potential attacks. The security system runs 24/7 and provides network services to support the institution's IT needs.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=IT%20Facilities

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5965	249

File Description	Documents
Upload any additional information	<u>View File</u>

# **4.3.3** - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<u>View File</u>
Upload any additional information	<u>View File</u>

# 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=Media%20Lab
List of facilities for e-content development (Data Template)	<u>View File</u>

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

#### 67.36082

File Description	Documents
Audited statements of accounts	<u>View File</u>
Upload any additional information	No File Uploaded

## 4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institute ensures the smooth functioning of its support services through its organizational division. Each department has well-maintained, clean, and ventilated classrooms, which are available for competitive exams. All science departments have well-equipped laboratories with up-to-date infrastructure, with lab-in-charges and lab assistants maintaining and updating services. The institute has a central laboratory, English Language Lab, Mathematics Lab, and Sanskrit Lab as well. It has 227 computers with internet connections, LAN connectivity, and full Wi-Fi speed above 50mbps. The central library accommodates various departmental journals, books, and subscriptions to various research journals and e-books. A restroom facility is provided for women students and staff, and sanitary napkin vending and incinerator machines are installed in the girls! common room. A medical facility is available for students and staff on campus. The sports ground includes volleyball, basket ball, and badminton courts, and a gymnasium with the latest equipment. Feedback systems, such as suggestions, surveys, and complaint registers, provide necessary course correction

#### mechanisms to ensure student satisfaction.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=Cells%20and%20Committees

#### STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

## **5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

3990

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

322

File Description	Documents
Upload any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	https://www.gdcr.ac.in/
Details of capability development and schemes	<u>View File</u>
Any additional information	<u>View File</u>

## 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

#### 864

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

## A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>
Upload any additional information	<u>View File</u>

## 5.2 - Student Progression

## 5.2.1 - Number of outgoing students who got placement during the year

29

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

## 5.2.2 - Number of outgoing students progressing to higher education

402

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Details of students who went for higher education	<u>View File</u>
Any additional information	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

# 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

22

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	<u>View File</u>

## 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>

## 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Government Digvijay Autonomous PG College, Rajnandgaon, fosters a vibrant academic environment by ensuring active student participation through its Student Council and representation in key academic and administrative bodies. The Student Council serves as a dynamic platform for students to voice their opinions, address their concerns, and contribute meaningfully to the institutional framework.

The council is constituted democratically, ensuring that students from diverse academic and extracurricular backgrounds are represented. It acts as a bridge between the administration and the student community, facilitating constructive dialogue and collaboration. Through its initiatives, the Student Council organizes various activities, including cultural programs, academic seminars, sports events, and community outreach, thereby promoting holistic development.

Students also play an integral role in institutional decisionmaking by serving as members of various academic and administrative committees. Their presence in committees such as the Internal Quality Assurance Cell (IQAC), Anti-Ragging Committee, Grievance Redressal Cell, and Cultural and Sports Committees ensures that their perspectives and concerns are addressed in policy formulation and implementation.

By involving students in these bodies, the college cultivates a sense of responsibility, leadership, and ownership among them. This participatory approach not only enhances the quality of education and campus life but also prepares students to take on leadership roles in their future endeavors.

The active involvement of the Student Council and student representation in governance underscores the institution's commitment to fostering a collaborative and inclusive academic environment, empowering students to contribute to the college's growth and excellence.

File Description	Documents	
Upload any additional information	<u>View File</u>	
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=Student%20Union	

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

#### 12

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association and Its Contribution to Government Digvijay Autonomous PG College, Rajnandgaon

The Alumni Association and its registered chapters of Government Digvijay Autonomous PG College, Rajnandgaon, have significantly contributed to the institution's development over the years. These contributions, both financial and non-financial, play a crucial role in enhancing the academic and infrastructural standards of the college.

Financially, the alumni have supported the institution by funding scholarships for meritorious and economically underprivileged students, enabling them to pursue higher education without financial constraints. Donations and endowments from alumni also assist in infrastructure development, such as establishing modern laboratories, libraries, and classrooms, thus improving the quality of education and research facilities.

Beyond monetary contributions, the alumni association fosters a

strong network of professionals who mentor current students, providing guidance on career opportunities and skills required for professional success. Regular alumni interactions, workshops, and guest lectures bridge the gap between academia and industry, helping students prepare for competitive job markets.

Additionally, the association organizes and sponsors events such as seminars, cultural programs, and extracurricular activities, enriching the overall educational experience. Alumni also contribute to the college's reputation by excelling in diverse fields, bringing recognition and prestige to their alma mater.

The functional alumni chapters act as vital links between the institution and its former students, ensuring a continuous relationship that benefits both. Their unwavering support and engagement drive the institution's progress, fostering a legacy of excellence for future generations.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/College.aspx?PageN ame=Alumini

## **5.4.2 - Alumni's financial contribution** during the year

100	-2	T.akh	_

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision

The vision of our institution is to provide quality education

to the students of rural and tribal belt in the surrounding areas and to develop skills among students by keeping balance between the traditional human values and the new global challenge with use of information and communication technology.

The motto of the college" Vidya Sarvasya Bhushanam" (Knowledge as the ornament for all)has been the guiding force, the philosophical firmament and constant source of inspiration of the college ever since its inception. The institution aims to provide higher education to as many deprived and unprivileged youth as possible.

#### Mission

The Institution has an effective leadership, which is in tune with the vision and mission of the institution.

- Every year, induction program is organized in institution for newly admitted students so that students can get benefit of different types of courses and facilities.
- The instituion provides various coaching classes for competitive examinations and different skill development programmes to promote entrepreneurship.
- Under NEP, students can be changed in logical, creative, moral thinking.
- Promote quality research among the teachers and students.
- Campus selection is organised to provide better job opportunities.
- Various Government scholarships are provided to the economically challenged students

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/College.aspx?PageN ame=Vision%20and%20%20Mission

### 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Response: - Govt. Digvijay autonomous p.g. college Rajnandgaon is work In decentralisation system model. Being an autonomous college we have leadership through Following ways: -

- Academic council The Academic Council is principal academic body of the Institute.
- Autonomous cell Autonomous Colleges are free to introduceinnovative courses of study.
- Staff council is responsible for decision making.
- In Student council students are elected for organizeactivities and events.
- IAQCCellis a structure that would help educational institutions to improve their work processes and achieve learning outcomes & objectives.
- Head of department is Responsible for all the academic affairs of the Department.
- Research committee A Research Committee will oversee the quality aspects of the research conducted in the College.
- College departmental committee is responsible toreview and formulate policies to enhance students learning motivation.
- Library committee Discuss and evaluate budgetary issues for books, journals, databases, media, e-resources etc.
- Placement Cell acts as an interface between the students and the recruiters. Placement cell
- Equal opportunity cell purpose is to monitor the efficient execution of the policies and programmes. By these councils/committee/cells/association etc our college embodied decentralisation and participative management thought there effective roles and responsibilities given by democratic way.

File Description	Documents
Upload strategic plan and deployment documents on the website	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/Content/806_23_Smi tiya%202023-24%20(1).pdf

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Response: -

Our institution follow five year strategic plan which is started from 2019-20 to 2023-24. The Strategic plan 2019-20 -2023-24 encompasses areas or key pillars to realize the vision of our institution. They are :-

- Institutional Growth
- Innovative academic system
- Human resource devlopment center
- Research Excellence
- rich in infrastructure

Perspective Plan which is clearly articulated and implented that is :-

- Newly updated in infrastruture approx 150 seater hall is construted for conducting meeting, seminar, workshop etc.
- To enhance the research facilities government approved number of research guide .
- More than 52 research scholar has registered underresearch guide.
- For students quality Learning our institution Faculty Member create and upload E-Lecture on website and you tube.
- Our collegestudents to get enrolled in MOOC courses under SWAYAM, NPTEL and IGNOU etc.
- Instituion has organize workshop for students to promote start up.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=Strategic%20Plan
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

#### Response :-

The principal is the supreme head of the institution. The principal carries out his work as per the policy and ordinance of the government. There are 28 departments in the institution.

All departments work under the principal. Ø After the principal, there is IQAC which plays an important role in NAAC by supervising all the activities of the institution. Ø Librarian, Academic Body, Management Body and Autonomous Body also work under the Head. Ø In administration, below the Registrar are the Head Clerk, Office Staff and servants who are responsible for the overall management of the institution. Ø In Academics, first of all, there are three Faculties in Charge. There are department heads of all the departments in the institute who are responsible for the supervision of the concerned department. Below the head of the department come other assistant professors and lab technicians. Ø After becoming Govt Digvijay Autonomous Pug College, an autonomous body has been formed here which consists of Controller, Deputy Controller, Assistant Controller and office staff who look after the responsibilities of admission and examination of students etc.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.gdcr.ac.in/College.aspx?PageN ame=Organogram
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/College.aspx?PageN ame=AQAR%202023-2024

## 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

#### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Details of implementation of e- governance in areas of operation	<u>View File</u>
Any additional information	<u>View File</u>

#### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

?????Response :- Govt. Digvijay PG Autonomous College, Rajnandgaon recognizes and endeavors to maintain the welfare of all the employees with a high degree of satisfaction. Some of the facilities provided to the Teaching and Non-Teaching staff are as under:

#### ??????

- 1. The institution, organises FDPs for teaching and nonteaching faculty to enhance their working capacity. Regular basic computer training programmes are organised.
- 2. Free medical facility is provided to the staff along with the students supported by Youth Red Cross cell of the institution.
- 3. The institution has a provision to sanction three special leaves per year to teaching staff pursuing for the degree of PhD/project Work.
- 4. Sports and Gymnasium facilities are available for all Teaching and Non-Teaching Staff.
- 5. Festival advance is given to class III & IV staffs who apply for it ones in a year
- 6. A separate room with IT facilities for each department.
- 7. An excellent canteen in the campus.
- 8. Maternity leave/Paternity Leave.
- 9. RO drinking water in various locations along with water dispensers.
- 10. Free clothing/uniform to Class IV employees
- 11. Disability Allowance- as per govt. norms.
- 12. Quarters are allotted to the teaching/non-teaching staff of the college as per requirement.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/index.aspx

## 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

**72** 

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

## 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

80

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	<u>View File</u>

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

54

File Description	Documents
Summary of the IQAC report	<u>View File</u>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 - Institution conducts internal and external financial audits regularly

Response :- Govt Digvijay Autonomous PG college Rajnandgaon evolved an effective financial and accounting system . The institution conducts external and internal audits for both government and non-government funds regularly. Internal committee are made by the principal for the internal audit.

- Internal Audit: Internal audit is carried out by the internal auditing team appointed by the principal they verify bills, vouchure receipt, cashbooks, JBS, Autonomous, Govt - Non Govt assets etc.
- External Audit :- (i) Government audits by the accountants generals office , raipur by the directorate of higher education government of chhattisgarh. (ii) External Audit by directorate of higher education govt of CG conducts every year and analysis all the registers and accounts of the college, they scrutinize and verify cash book, acquaintance of teaching and non teaching staff. (iii) External Audit by accounted general are conducted periodically.
- Role of finance committee and planning board :- college is having financial and planning board and meets regularly to take major financial decisions.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=Audit%20Report

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and

#### philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

#### 4.45

File Description	Documents
Annual statements of accounts	<u>View File</u>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<u>View File</u>
Any additional information	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response: - The college has a state government best financial policy for mobilization of funds and its optimal utilization. Finance committee and principal, manage the college of annual budgeting. Principal has the responsibility of assessing, planning, implementing and supervising the fund mobilization activities.

#### Mobilization of Fund

- Mobilize of earned income of the institution is collected from the janbhagidari samiti by students.
- Government funds includes- salary fund, NSS, Scholarship etc.
- Non- government fund includes Alumni fund, Rent from SBI for using college premises for ATM and canteen rent.

Optimal Utilization of resources :-

The college utilizes resources are following :-

- Using ICT for teaching and other activity.
- Sports, Cultural and academic activity.
- Central lab for research of chemistry and botany department.
- Using English Language Lab and Maths Lab to enhancing skill and personality development of students.
- Solar panel use for saving electricity.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/index.aspx

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Response :-IAQC has an important role in institution to run a program successfully. Each year IQAC prepares an activity plan for the college. It has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of incremental improvements.

 Best practice 1 : Adopted NEP2020 National education policy (NEP)2020 one of the important policy in Education department which is recently adopted by our institution to improve skill and holistic development of students.CBCS(choice based credit system)/LOCF(Learning outcome based curriculum Framework)/FYUGP(four year undergraduate programme) is implemented under NEP2020. · Best practice 2 : Teacher support system The institution has provided lots of facilities and support to empower faculty. (i) Provided financial support to attend National/International seminar, conference and workshop. (ii) Institution organize professional/academic/administrative programme for teaching and non teaching staff so that they can upgraded. (iii) Provide educational trip to all teaching staff to know other institution/organization work. (iv) Through the support of institution , it has research proposal of state government/central government. (v) Number of Minor and Major project proposal . (vi) Institution provide facilities to do extension activity.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/College.aspx?PageN ame=AQAR%20Reports

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Response: - The institution through IQAC reviews its teaching learning process, learning outcomes, structures and methodologies of academic operations periodically through Feedback on Teaching-Learning Process, Feedback on Teachers, Departmental Review Meetings and Faculty Self-Appraisal are effectively employed to monitor.

- Teaching methodology and faculty competencies in handling classes are collected from students through college online mode every year. Exit Survey is conducted from outgoing students which covers teaching processes, availability of learning resources, effectiveness of evaluation processes and general performance of teachers.
- IQAC collected the self-evaluative reports from the departments and reports of the internal peer teams led by senior faculty members after visiting each department. The IQAC's meeting with individual departments facilitated them to evaluate the quality of their teaching- learning and evaluation process.

#### Reform :-

- 1. Implementation of FYUGP(Four year under graduate programme) under NEP2020.
- 2. 04 Add-on-courses, 02 vocational courses (UG level), 04 skill development programme run on institution.
- 3. Teacher's Diary and Recording of Teaching Plans were introduced to ensure academic accountability of Teachers
- 4. E content development and delivered by faculty in website.
- 5. ICT-enabled teaching strengthened with all classrooms and seminar halls .
- 6. Students are encouraged to pursue online courses provided by MHRD available on MOOC, SWAYAM and NPTEL platform.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.gdcr.ac.in/Staff.aspx?Type=Teaching%20Staff

## 6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.gdcr.ac.in/College.aspx?PageN ame=Minutes%20of%20Meeting
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	<u>View File</u>
Upload any additional information	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College has a functioning Women Cell which organises such programmes frequently. This year also programmes were organised:

- Human Rights day,
- Seven days self-defence karate training camp,
- International Women's Day
- National Girl Child Day

#### Girl Students' Achievements:

- NCC Cadets Vidiya sahu got selected for All India Thal Sainik camp New Delhi and got 6th position there with amazing performance .
- NCC Cadets Vidiya sahu was Awarded the chief Minister award for bringing glory to Chhattisgarh in the All India Thal Sainik camp New Delhi.
- NSS volunteers Bhumika Bharti got selected for Republic Day Parade (RDC) in New Delhi .
- Diksha Tamrakar got 2nd rank in the state level competition and was selected for the National Yogasana Competition .
- Sonali Yadu got Gold medal in weight lifting in Khelo India Women Ranking Tournament.
- Sonali Yadu got Silver medalin weight lifting in Khelo India Women Ranking Tournament.
- Sonali Yadu got Browns medalin weight lifting in Khelo India University Tournament.
- Sonali Yadu got ThirdRankin weight liftinginNational University game.

Departments like Sociology, Social Work, Political Science and English have Gender Equity as a topic in their curriculum.

#### Other Facilities:

Girls Hostel accomodating 100 students. (RO water supply, sanitary napkin vending machine and incinerator)

Girls Common Room with sanitary napkin vending machine and incinerator.

Day and night Guard for the Girls Hostel.

Celebrations to make the girls feel homely.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	https://www.gdcr.ac.in/Content/1801_422_7

- 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power-efficient equipment
- A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institute takes all required measures to manage degradable and non degradable waste.

#### Solid Waste Management:

- 1. The used answer books from the Examination Cell and writtenoff books from the library are sold to the Scrap Dealers and revenue is generated.
- 2.Big dust bins have been installed in the college campus. On daily basis garbage is collected from them. They are dumped in the garbage tank outside college and collected by the Municipal Corporation which further recycles the reusable items and rest is safely disposed.
- 3. We believe in preservation of natural resources. Thus, the damaged furniture is not disposed but is reused through repair.

#### Liquid Waste Management:

- 1. A Soak Pit is attached to each laboratory. The liquid waste of the laboratories is directed to those soak pits.
- 2. The liquid waste of the department is a part of Municipal Corporation Sewage System.
- 3. The outlets of all the water taps/resources are linked to the nearby gardens.

E-waste management: CS department collects all the e-waste from departments and sends to the company for the further procedure. A contract with the company, ADV Metal Combine Pvt. Ltd., Rasmada, Durg has been made to right-off the e-waste procured from various departments of the institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

## 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

## 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit
- 2. Energy audit
- 3. Environment audit
- 4. Clean and green campus recognitions/awards
- **5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

# 7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:

A. Any 4 or all of the above

## Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	<u>View File</u>
Details of the software procured for providing assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities are organized topromote harmony towards each other. Days like:

Women's day

Yoga day,

Cancer day

AIDS day

Communal Harmony day etc. are celebrated in the college. This establishes positive interaction among the students of different racial and cultural backgrounds.

There are:

Student Grievance Redressal Cell

Women Grievance Redressal Cell

Equal Opportunity Cell,

Discipline committee, which deal with grievances in an unbiased manner.

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

Under the banner of

Youth Red Cross,

Red Ribbon

NCC Unit

NSS Unit etc. health and dental camps are also organized. All these activities are organized for the students as well as faculty members irrespective of their caste, creed, colour, sex or socioeconomic background. The cultural committee organises cultural programmes and competitions on different themes based on different festivals celebrated by different religious groups.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Apart from preparing a sound academic foundation our institution constantly works to develop the students as better citizens. The institution, apart from imparting professional & legal education, inculcates a feeling of oneness among the students through various practices and programs to promote the "Unity in Diversity" of our motherland.

• Our institution takes measures to promote awareness about National Identities and Symbols. The College celebrates the Independence Day & Republic Day with great pomp and vigour.

- Through organisation and celebration of different commemorative days, we try to spread Constitutional values and ideals, i.e.
- 1. Teachers Day
- 2. Muktibodh Jayanti
- 3. Constitution Day
- 4. Armed force flag day
- 5. Veer Narayan Singh's Martyrdom Day
- 6. Human Rights Day
- 7. Death Anniversary of Raja Digvijay Das Ji
- 8. Subhash Chandra Bose Jayanti
- 9. Dr Hargobind Singh Khurana's Birth Anniversary
- 10. National Girls Day
- 11. Birth anniversary of Raja Digvijay Das Ji
- 12. Public Relation Day
- 13. National Vaccination Day

The students enthusiastically participate in various programs; like Seminar, extension and outreach programmes, drug deaddiction program, Expert talks, Essay Competition, Debate, Extempore, Poster Making, Rangoli, flower decoration, salad decoration etc. These activities promote awareness about various aspects of Indian citizenship.

File Description	Documents
Details of activities that inculcate values necessary t transform students into responsible citizens	o <u>View File</u>
Any other relevant informat	tion <u>View File</u>

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College prepares its annual calendar and institutional plan well in advance. A Centralized academic calendar is also supplied by the Parent University of Durg. Extra activities like observation of important days and events are incorporated in the cultural calendars.

- Kargil Victory Day
- International Youth Day
- Independence Day
- Sadbhavna Divas
- Teachers Day
- Hindi Divas
- International Science Day
- International Blood Donation Day
- Unity Day
- Constitution Day
- Human Rights Day
- Navy Day
- Vijay Divas
- National Energy Conservation Day
- Republic Day
- Shahid Divas
- National Science Day
- International Women's Day
- World Health Day World Press Day
- Independence Day
- World Environment Day
- International Yoga Day
- World Bicycle Day
- World Aids Day

- World Diebetes Day
- National Vaccination Day
- World Cancer Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<u>View File</u>
Geotagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices 1:

Title: Working with Community

Objectives: To create awareness among students and staff towards our responsibility for societal development.

Context: Keeping this practice in mind, we engage themin various activities to inculcate in them the feeling of responsibility towards society.

Practice: Through different units weorganize activities, and engages studentsin community services and other activities. Activities in collaboration with district administration is done.

Problems encountered and Resources Required: To create networking is difficult. The resources required wereman power from various units.

Evidence of Success: The students voluntarily organise such activities and take part in them.

Best Practice 2:

Title: Improving Employability of the Students.

Objective: Competitive environment Free competitive coaching. Instilling entrepreneurship.

Context of the Practice: Many students belonging to marginalized sections lack fund. We run many welfare practices for their upliftment.

#### Practice:

- Displaying notifications for job vacancies/competitive exams
- Organising Soft Skill/ Life Skill workshops, Motivation lectures
- Providing Free coaching, freeship, scholarship

Problems Encountered and Resources Required: Resources required are met through Janbhagidari Fund and other funds received. Free coaching by faculty members is provided.

Evidence of Success:

More than 1000 students placed

4431received government scholarships

30provided institution scholarship.

55provided freeship.

File Description	Documents
Best practices in the Institutional website	https://gdcr.ac.in/College.aspx?PageName= BEST%20Practices
Any other relevant information	https://gdcr.ac.in/College.aspx?PageName= BEST%20Practices

#### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Distinctiveness of the Institution:

"Sports facilities"

A healthy brain lives in a healthy body and sports is a medium to maintain good health. Our institute tries to give ample opportunities to the students maintain a good health by various sports activities. The sports department is very much active in our institution. Students are engaged in both outdoor and indoor sports activities. We host various sports activities in both Men and Women categories:

- 1. Badminton
- 2. Hockey
- 3. Volleyball
- 4. Weight Lifting
- 5. Power Lifting
- 6. Body Building
- 7. Handball
- 8. Basketball

Students are motivated to participate in sector, state, national and international sports. This year 59 students received total 67 awards. also theyparticipated in many sports activities like Weight Lifting, Softball, Kabaddi, Handball, Hockey, etc. Gyaneshwari Yadav won GOLD MEDALin JUNIOR LEVEL and BRONZE MEDAL in SENIOR LEVEL at KHELO INDIA WOMEN'S RANKING at UTTAR PRADESH, she won GOLD in JUINIOR and SILVER in SENIOR LEVEL IWFNational Weightlifting championship at T67 awardsAMILNADU. She also won GOLD MEDAL in KHELO INDIA UNIVERSITY GAMES at NOIDA. There is a policy to give cash reward of Rs.3000 to National and Rs.10, 000 to International Players. isgiven. This year the total ammount of Rs. 39,000 was given to the players.

File Description	Documents
Appropriate link in the institutional website	https://gdcr.ac.in/Content/1718 442 7.3.1
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

- 1. Work towards patent grants
- 2. Improving Sports facilities
- 3. Functionalising Boys Hostel
- 4. Increasing number of Research papers and projects
- 5. Increasing number of Placment Camps.
- 6. increasing number of computers
- 7. Financial Support for Book Publication
- 8. Construction of new rooms
- 9. Subscribing more research journals.
- 10. Organising more FDPs
- 11. Working towards making the students self-dependent through self employment/ entrepreneurship
- 12. Increasing the number of Social Outreach Programmes
- 13. continuing extension for promotion of NEP 2020.